

## MINUTES

### FRIENDS OF THE BRIDGMAN PUBLIC LIBRARY

May 21, 2020

#### I. Meeting called to order

9:30 a.m. (Zoom conference hosted by Dennis Kreps)

Members in attendance: Judith Ray, Carl Ceithaml, Carol Nash, Dennis Kreps,  
Reggie Ritrovato, Julie Bernstein

Approved the minutes from January 16 meeting as amended

#### II. Officer's Reports

President: (Julie Bernstein) Large group activities are cancelled until further notice since the library is not open. Julie will get Volunteer of the Year plaque engraved with Laura Williams' name and will send certificate to her brother. Judi Huff submitted a press release and photo to Harbor Country News announcing the award. The Volunteer and Staff luncheon has been cancelled. We still may have a luncheon later in the summer or fall. The tentative date for the community-wide garage sale is Sept. 11-12 (Friday and Saturday). We will need to do more publicizing to inform people that there are tables available for use at the library's parking lot.

Vice-President: (Carol Nash) There is no revenue from the Book Shoppe due to the closure. We cannot accept more donated books because of no available storage space. Judith Ray is handling money from on-line book sales.

Recording Secretary (Regina Ritrovato) – Regina did not use a recording device to assist her with the minutes.

Corresponding Secretary/Membership Chair (Judith Ray) – Judith shared information on the purchase of a vinyl banner for the Friends of the Library. Due to the lack of other revenue, the membership drive becomes a critical means of revenue for us. Judith has prepared a letter with a form and an envelope to be sent to our current members (approx. 100). The membership drive information will be given to Dennis for the library website and Facebook page. Completed membership forms can be put in the book drop and Judith will make arrangements with library staff to pick them up.

Treasurer (Carl Ceithaml) – Carl gave a review of the first quarter financials. Our balance is approximately \$29,000. Carl and Judith will handle the membership money. The board approved the payment of \$175 for the banner.

Library Director (Dennis Kreps) – Dennis shared information about the library's response to Covid-19 and plans for the steps for reopening. (Dennis' report will be attached to the minutes.) He is coordinating with seven libraries in the area.

#### III. New Business

The next meeting will be July 16, 2020 at 6:30 p.m.

The fall meeting is scheduled for October 15 at 9:00 a.m.

Submitted by Regina Ritrovato