

Bridgman Public Library
Board Minutes
April 23, 2019 9:00 a.m.

Call to Order: 9:00 a.m. by Hill.

Present: Board Members: Bogue, Collins, Hill, Huff, Janoskey, Kuypers, Wilk, and Crocker

Staff: Evans, Hazelgrove

Agenda Revisions: None

Guests: None

Public Comment: None

Friends of Library Representative: Evans reported that the Friends membership drive starts next month and that their annual rummage sale has been moved to September 13-14.

Committee Reports: None

Director's Report: A question was asked about the broken motorized shade in the Community Room. Because the shade cannot be repaired and the cost to replace all the shades in the room is prohibitive, it was decided that work will be postponed until after the remodel project.

Approval of Minutes: Motion made by Huff to approve March 26, 2019 minutes as presented. Seconded by Kuypers. Motion carried.

Treasurer's Report: Huff reported the balance of government payments have been received for the year. Huff reported on Profit & Loss revenue and monthly expenses.

Discussion Items: Remodel update: Evans reported on the latest activities. The lighting contractor will present a proposal to the Facilities Committee soon. Scott and Henry Fairbanks from Library Furniture International visited the library and suggested a plan to reuse existing shelving for a significant cost savings. Wilk expressed concern that cost estimates seem to be exceeding the budget. Huff suggested the Finance Committee review the remodel and planned facilities expenses and report at the next meeting.

Action Items:

- **Approve Bills \$44,775.87.** Motion to pay approved bills made by Huff. Seconded by Wilk. All approved and motion carried.
- **CD Rates:** Huff made a motion to reinvest the \$100,000 funds from this month's maturing CD into a 1st Source Bank CD at a 2.71% rate maturing in 6 months. Motion seconded by Crocker. Motion carried.

Communications and Correspondence: None

Adjournment: Hill adjourned the meeting at 9:42 a.m. Next meeting May 28, 2019 at 9:00 a.m.

Submitted by
Gretchen Evans

Approved by the Secretary: John S. Wilb Date: 5/28/19