

Bridgman Public Library  
Board Minutes  
July 23, 2019 9:00 a.m.

**Call to Order:** 9:00 a.m. by Hill.

**Present:** Hill, Collins, Noll, Janoskey, Wilk, Huff, Crocker

**Staff:** Evans, Hazelgrove

**Agenda Revisions:** None

**Guest:** J. Ray, Friends of the Library

**Public Comment:** None

**Friends of the Library Representative:**

Ray reported a successful book sale with a net amount of \$700. On September 13<sup>th</sup> and 14<sup>th</sup> is the community wide garage sale. New this year is the addition of 18 tables (provided by the library) that will be rented and placed in the library parking lot. Ray was happy to report that the Friends of the Library is donating \$10,000 to the library remodel project.

**Committee Reports:**

- A. **Finance:** No comments
- B. **Facilities:** No comments
- C. **Ad Hoc Search:** Janoskey reported that 15 applicants for the Director position were received by the deadline date of July 5. Three candidates were selected for telephone interview. After conducting face-to-face interviews with two candidates, one is being recommended.

**Directors Report:** No additions

**Approval of Minutes:**

Huff motioned to accept the minutes as presented from the June 25, 2019 Regular meeting and the June 25, 2019 Budget Hearing meeting. Motion seconded by Collins. Motion carried.

**Treasurer's Report:**

Huff reported that finances finished the year positive with approximately \$7000. Revenues were within 1% of budget and Expenses were 1-1/2 % of budget.

**Remodel Update:**

Evans reported that Facilities received three new lighting bids and selected the bid from Superior. The furnishings bid was reduced by replacing previous selections and postponing the purchase of certain furnishings. The adjustments made in lighting and furnishings put the remodel project back on budget. The wall in the Carol Richardson room is complete. Shelving will be reconfigured by LFI where possible.

All the trades met at the library to review the work process and a schedule was made. The Library will be closed the last week of September and the first week in October. Packaging books, computers, etc. will take place the week before closing.

**Action Items:**

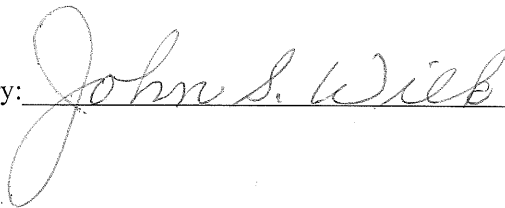
- A. **Approve Bills \$35,160.40:** Huff made the motion to pay the bills as stated. Crocker seconded the motion. The motion carried.
- B. **Directory Search:** Janoskey reported that Dennis Kreps is the candidate the Ad Hoc Search Committee is recommending for the position of Library Director. Janoskey motioned to accept Dennis as the new Director and offer the position. Collins seconded the motion. All approved.
- C. **Investments:** Huff discussed the change in format on the Cash and Investments page and reported there are two CD's maturing the month of July. Huff motioned to deposit the \$26,000 amount into checking and reinvest the \$134,000 in a 6 month CD at 2.41% with First Source Bank. Wilk seconded the motion. Motion carried.

**Communications and Correspondence:** A letter from the Drain Commission was received.

**Adjournment:** Hill adjourned the meeting at 9:40 a.m. Next meeting August 27, 2019 at 9:00 a.m.

Submitted by  
Gretchen Evans

Approved by the Secretary:



Date: 8/27/19