

**Bridgman Public Library  
Board Minutes  
June 28, 2022 - 9:00 A.M.**

**Meeting Called to Order:** 9:07 A.M. by Valauskas

**Board Members:**

- **Present:** Valauskas, Bogue, Kole, Fuller, Collins, Janoskey, Wilk, Worcester
  
- **Excused:** Noll

**Staff:** Kreps, Abele

**Agenda Revisions:** None

**Guests:** J. Bernstein (Friends of the Library)

**Public Comments:** None

**Friends of the Library:**

- The FoBPL participated in Kids Day at the Bridgman Open Air Market on June 19 and handed out 80 free books. It was suggested that a sign-up sheet be created for board members who would be willing to participate in upcoming Open Air Markets.
  
- 46 permits were sold and 125 maps were distributed for the Bridgman Community Garage Sale which was held on June 24 & 25, 2022. While permit sales were down from previous years, the sale made a profit of \$300 and remains a good PR initiative for the library.
  
- The annual book sale will take place on July 7, 8 & 9 in the Library Community Room. Hours will be Thursday evening from 6pm to 8pm for Friends members, and Friday and Saturday from 10am to 4pm for the public. On Saturday from noon to 2pm shoppers may fill a bag for \$5.
  
- The FoBPL will purchase 20 campaign posters from Art FX encouraging residents to "Vote Yes" for the library millage on August 2.

**Committee Reports:**

- **Finance Committee:**
  - Kole has been training with Kreps to learn the payroll process.
  
  - Kreps will be purchasing an online version of Quickbooks.
  
  - Employee benefits will be on hold until after the millage vote on August 2.

order. Lake Township board members will need to be re-appointed.

**Action Items:**

- **Approval of Bills:** Motion made by Bogue to approve payment of May 2022 bills totaling \$38,581.92. Motion seconded by Kole. Motion carried.
- **2021-2022 Amended Budget:** Kole stated amendments will close some minor gaps in the budget including a State Aid short fall on the revenue side and a surplus in the payroll budget. Motion made by Wilk to approve the amended 2021-2022 budget. Motion seconded by Bogue. Motion carried.
- **Approval of 2022-2023 Budget:** Motion made by Kole to approve the 2022-2023 budget. Motion seconded by Wilk. Motion carried.
- **Additional Item – Bank Signature Card:** Motion made by Kole to remove Kreps from the Bank Signature Card and to add both Shawn French, the library's accountant, and Rick Fuller, Board Secretary. Motion seconded by Worcester. Motion carried.
- **Additional Item – Budget for Vacant Director Position Expenses:** Motion made by Kole to approve \$1,000 to be used for advertising the vacant Director's position and one month of the Director's salary to be used to pay for temp agency expenses. Motion seconded by Bogue. Motion carried.

**Communications and Correspondence:** Kreps mentioned that the Movie in the Park event had 50 people in attendance. The library has also received positive feedback from the First Tee of Benton Harbor for our efforts in collecting and donating used golf equipment.

**Meeting adjourned:** 10:44 A.M.

**Next meeting:** July 26, 2022, 9:00 A.M. at the library.

**Submitted by**

Ed Valauskas,

Approved by the Secretary: \_\_\_\_\_



Date: \_\_\_\_\_

07/26/2022

**Bridgman Public Library  
2022-2023 Budget Public Hearing  
June 28, 2022 - 9:00 A.M.**

**Meeting Called to Order:** 9:03 A.M. by Valauskas

**Board Members:**

- **Present:** Valauskas, Bogue, Kole, Fuller, Collins, Janoskey, Wilk, Worcester
- **Excused:** Noll

**Staff:** Kreps, Abele

**Guests:** J. Bernstein (Friends of the Library)

**Public Comments:** None

**Meeting adjourned:** 9:06 A.M.

**Submitted by**

Ed Valauskas,

Approved by the Secretary:  Date: 07/26/2022