

Bridgman Public Library  
Board Minutes  
January 22, 2019, 9:00 a.m.

**Call to Order:** 9:00 a.m.

**Present:** Board Members: Bogue, Collins, Hill, Huff, Janoskey, Wilk, Noll, Crocker.

**Staff:** Evans, Hazelgrove

**Agenda Revisions:** None

**Guests:** None

**Public Comment:** None

**Friends of the Library:** None

**Committee Reports:**

- A. Finance Committee:** Ken reported that a recommendation for new accountant will be discussed in Action Items. The Committee also looked at amending the current budget.
- B. Facilities:** Gretchen reported that the Facilities Committee received a progress report from Kimberly Bolan and Associates and reviewed bids for the security camera.

**Director's Report:** Gretchen reported that the Friends of the Library will provide the books for the library's new Tween Book Club and will pay for a stunt group to perform at Fandom Fest. The Friends will be selling Super Books in the book shop.

**Approval of Minutes:** The December minutes will be approved at the February meeting.

**Treasurer's Report:**

- A. Review of Financial Reports:** Huff reported library's slight overage on expenses is balanced by an overage in revenue.

**Discussion Items:**

- A. KBA Progress Report:** Gretchen reported that a phase plan will be put together in approximately one month. A lighting update will happen at the beginning of the schedule. Options for phasing remodel will be provided: a one year expenditure or two year plan to spread expenses.

**Action Items:**

- A: Approve Bills \$32,682.11.** Motion to approve payment made by Crocker. Seconded by Huff. Motion carried.
- B. Approve Bid for Security Camera System:** Huff moved that the Board accept a bid from Indiana Electronics Communications for a new system with twelve cameras not to exceed \$9000. Seconded by Collins. Motion carried.

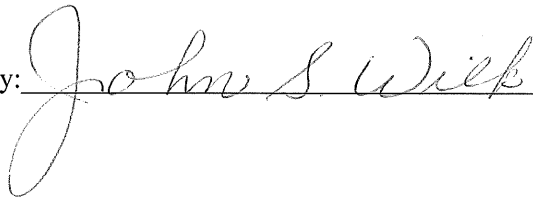
**C. Approve Bid for Bookkeeping Services:** Bids were received on bookkeeping services. The Finance Committee recommends the Board accept the bid from Accounting Consultants and make the change April 1, 2019. Motion by Huff. Seconded by Crocker. Motion carried.

**Communication and Correspondence:** The Board received a letter from patron Thomas Morissey expressing his appreciation for the service he received from Janna Riley.

**Time of Adjournment:** Hill adjourned the meeting at 9:32 a.m. The next meeting will be held on February 26, 2019, at 9:00 a.m.

Submitted by  
Carol Hazelgrove

Approved by the Secretary:

 Date: 2/26/19