

Bridgman Public Library
Board Minutes
July 24, 2018, 9:00 a.m.

Call to Order: 9:00 a.m.

Present: Board Members: Bogue, Collins, Hill, Huff, Janoskey, Kuypers, and Wilk. Crocker and Noll were absent, excused.

Staff: Evans, Hazelgrove

Agenda Revisions: None

Guests: Judith Ray, President of Friends of the Library

Public Comment: None

Special Announcement: Evans introduced the new Administrative Assistant, Carol Hazelgrove.

Friends of the Library: Ray stated that the Friends are looking for ways to become more visible and active during the winter months. They are most active June - August with the Garage Sale, Membership Drive, and Book Sale. All recent events went well. The Friends are considering having several books sales throughout the year.

Committee Reports: None

Director's Report: Evans reported that Kimberly Bolan and Associates would deliver a suggested floor plan design in August. The Facilities Committee will review the plan and present it to the Board. New Buffalo Township Library invited the BPL Board to join them at trustee training in September. Bogue and Collins expressed interest in attending.

Approval of Minutes: Motion by Huff to approve the minutes of the June 26, 2018 meeting, Collins second. Motion carried. Budget Hearing minutes, motion to approve by Huff. Kuypers second. Motion carried.

Treasurer's Report: Huff reviewed the Cash and Investment Sheets. The library ended the year with income \$7600 ahead of expenses. Huff was commended for his management of library investments as the interest exceeded what was expected.

Discussion Items:

November Election: Sue Janoskey and Susan Collins will be on the City ballot as Library Board Trustees in the November election. Hill thanked Janoskey and Collins for agreeing to serve again.

Community Garden: The garden is in need of a new fence. A bid was received for \$2,489 to replace the current fence with a new fence using existing the posts and adding more posts for support. There is a \$3200 balance in the Community Garden fund. Contingent upon approval of the gardeners, the board approved a bid from Rose Construction in the amount of \$2500 to replace the fence. A motion to approve

by Wilk, second by Kuypers. Motion carried.

Directors Evaluation: Evaluation packets were distributed to all board members to fill out and return at the August board meeting. Board members should direct questions to Janoskey. The Personnel and Policy Committee will compile the results and submit a recommendation at the September board meeting.

Action Items:

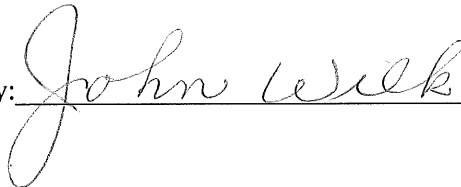
Bills: Evans noted that the first payroll in July was credited to the last fiscal year because all hours worked were in June. Hill asked about the new umbrellas on the patio. The umbrellas were purchased locally at significant savings over the original umbrellas. Motion by Huff to pay the bills, Wilkes second. Motion carried.

Communication and Correspondence: None.

Time of Adjournment: Hill adjourned the meeting at 9:21 a.m. The next meeting will be held on August 28, 2018, at 9:00 a.m.

Submitted by
Carol Hazelgrove

Approved by the Secretary:



Date:

8/28/18