

Bridgman Public Library
Board Minutes
September 25 2018, 9:00 a.m.

Call to Order: 9:00 a.m.

Present: Hill, Kuypers, Wilk, Huff, Bogue, Collins, Crocker, Janoskey, and Noll

Staff: Evans, Hazelgrove

Agenda Revisions: None

Guests: None

Public Comment: None

Friends of the Library: None

Committee Reports:

- A. Finance: Huff suggested reinvestment of maturing CDs be delayed until facilities funding and definition are established. No other action to report.
- B. Facilities: The library's exterior has been painted.

Director's Report: Evans reported that Weko Wine Fest scheduled for Saturday, Sept. 29 was canceled. Changes in the CGA were discussed.

Approval of Minutes: Motion by Huff to approve the minutes from the August 28, 2018 meeting, Bogue seconded. Motion carried.

Treasurer's Report: Huff reported an audit is being conducted in October. No other comments at this time.

Discussion Items:

A: **Library Floor Plans:** Kuypers discussed preliminary changes in new floor plans, space use, and furnishings. Reported current estimates are \$300,000 to \$400,000. The Facilities Committee asked the board to study further and review the plans for additional discussion at the October meeting. Evans was asked to put together some benchmarking on library circulation and door counts. A day trip will be arranged to view other libraries.

B: **Library Investments:** Huff reviewed policy and discussed the CDs maturing in October. Before reinvesting, Huff suggests waiting until the October meeting when more accurate estimate of costs for facilities should be available. Evans noted floor plan changes and costs could be phased over time.

C: **Nominating Committee:** Kuypers recommends retaining same officers. Formal slate to be presented in October. Vote in November.

D: **Mendel Fundraising Offer:** Evans explained changes with Mendel Center and Fandom Fest.

Approval was granted to place the Mendel Center promotional material in the library.

Action Items:

A: **Approval of Bills \$35,239.82:** Huff moved to approve. Janoskey seconded. Motion carried.

B: **Approve Director's Evaluation:** Per Janoskey, the Personnel Committee reviewed and approved all evaluations and recommended a raise.

C: **Approve MLA Conference Attendance:** Denise, Gretchen, Randy were approved to attend conferences in Lansing. Collins moved to approve. Huff seconded. Motion carried.

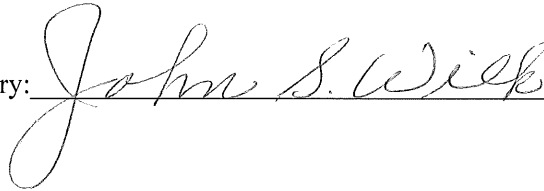
D: **Approve Snow Plow Bid:** Huff motioned to approve, and Wilk seconded. Motion carried.

Communication and Correspondence: None.

Time of Adjournment: Hill adjourned the meeting at 9:30 a.m. The next meeting will be held on October 23, 2018, at 9:00 a.m.

Submitted by
Carol Hazelgrove

Approved by the Secretary:

 Date: 10/23/18