

Minutes
Cannon County Library System Board of Trustees
June 8, 2023

Call to Order

Members present: Melanie Estal, Mike Reed, Roger Turney, Mary Wilson, Marsha Petty (Library Director), and Cynthia Matthews (Assistant Regional Director)

Absent: Mark Bailey, Dale Bush, Susan Trail

Quorum: Yes

Roger Turney, Chair called the meeting to order at 4:30 pm

Minutes

A motion was made by Mike Reed and seconded by Melanie Estal to approve the minutes of the April 20, 2023 meeting. Minutes were approved. There were no minutes or quorum for the May meeting.

Treasurers Report

The Treasurer's report was given by Melanie Estal. Revenue for dates ending May 31, 2023 were as follows:

Fees, Fines, Sales, Memorials, Summer Reading Donations	\$ 2,020.14
City Contribution	\$ 2,500.00
Total May library revenue	\$ 4520.14
May Expenses-	Please see ledger

Directors Report

Marsha Petty gave the Director's Report

- The book sale has collected \$960, to date.
- The Summer Reading Program donations total \$4000. \$1000 of this was from the Dollar General Grant.
- One correction to the April minutes and numbers. The Auburntown Library Christmas Program with 193 attendees was left out and should be added to the total number of programs. Therefore, the total programs for both libraries from July 1-December 31, 2022 is 96 with 1266 attendees.
- There has been staff changes as Chrislee Miller has replaced Maria Velando.

Regional Directors Report

Cynthia Matthews distributed the Regional Report

The 2023 Trustee Workshop is scheduled for Tuesday, Sept. 12, 2023.

Old Business

No old business

New Business

1. Kim Gannon and Greg Rogers have agreed to accept the two Trustee positions. Roger Turney to contact Greg Rogers.
2. There was a complaint in Auburntown and the library was asked to turn the Wi-Fi off at night. It was discussed to keep it on and monitor the situation at this time.
3. ***Motion:*** *The policy with Access to Personnel Files shall be amended as follows. "All personnel files must have the Director present while viewing these files." Mike Reed made a motion seconded by Mary Wilson to approve.*

Motion passed.

Announcements

It was announced at the Woodbury City meeting to give \$3000 for next year as a one-time donation (not ongoing) in addition to the annual \$10,000.

Adjournment

Mike Reed made a motion to adjourn, seconded by Melanie Estal. Meeting adjourned.

Next Meeting

Next meeting Thursday, July 13, 2023

Minutes submitted by Mary Wilson