

Minutes
Cannon County Library System Board of Trustees
November 9, 2023

Call to Order

Members present: Mark Bailey, Melanie Estal, Kim Gannon, Mike Reed, Greg Rogers, Mary Wilson, Marsha Petty (Library Director), and Kate Huddleston (Regional Director)

Absent: Susan Trail

Quorum: Yes

Mike Reed, Chair called the meeting to order at 4:00 pm

Public Comments

None

October Minutes

A motion was made by Melanie Estal and seconded by Mark Bailey to approve the minutes of the October 12, 2023 meeting.

Minutes were approved.

Treasurers Report

The Treasurers report was given by Melanie Estal.

October Revenue

Revenue for dates ending October 31, 2023 were as follows:

Fees, Fines, Sales, Memorials	\$ 872.20
October Total Revenue	872.20
Bank checks ordered	-25.50
Check to Trustee	846.70
Year to date library revenue	\$. 8645.01
October Expenses-	Please see ledger

Greg Rogers made a motion seconded by Mary Wilson to approve the treasurer's report.

Treasurer's report was approved.

Marsha distributed a printout of year to year comparisons of monthly revenue.

Directors Report

Marsha Petty gave the Director's Report

The past programs and upcoming programs were announced.

The city of Auburntown purchased a 1) wet vac and 2) vacuum cleaner for the Auburntown Branch.

The new furniture for Adams Memorial Library has been purchased and will be delivered soon.

Information on the 2024 Tech Grants was given out. This will be to help purchase new computers. See report.

Information on Computer and Internet safety was given out and discussed.

Regional Directors Report

Kate Huddleston distributed the Regional Report

An update was given on the Interlibrary Loan and Overdrive Advantage Plus.

Upcoming Training Opportunities were discussed.

Old Business

The Board Bylaws were reviewed..

Mark Bailey made a motion seconded by Greg Rogers to approve the Bylaws.

Motion Passed

The Cannon County Library Code of Ethics was reviewed.

The Collection Development Policy was reviewed. Kate Huddleston made some suggestions on additions and changes to this.

Melanie Estal made a motion seconded by Mary Wilson to approve the Collections Policy with the amendments discussed.

Motion Passed

Committee assignments delegated by Mike Reed were discussed.

New Business

Marsha gave an update on the Overdrive. The State will give the Cannon County library system \$10,000. to use toward physical books and the READS program, to be divided up as the director sees fit.

Marsha gave out and discussed information on what governs the Board of Trustees and library. It is to be reviewed and any questions can be brought up at the next meeting.

Announcements

Library closed November 10 for Veterans Day

December 2, Christmas in Auburntown with tree lighting.

December 12, Santa and puppeteer, Barry Mitchell

Mike Reed suggested holding a meeting at the Auburntown branch when the time changes back in the Spring.

Adjournment

Mark Bailey made a motion to adjourn, seconded by Kim Gannon. Meeting adjourned.

Next Meeting

Next meeting Thursday, December 14, 2023

Minutes submitted by Mary Wilson