

Friends of the Conant Public Library
ARTS AND CRAFTS FAIR
November 19, 2022

Hello Crafters!

The Friends of the Conant Public Library in Sterling, Massachusetts would like to invite you to participate in our fair to be held on **Saturday, November 19, 2022**. Please note the new time of the fair: **9:00 am – 2:00 pm**.

The fair will be held **at The First Church in Sterling**. Our quaint town is located near Routes 2, 12, 140 and Interstate 190. The church is situated in the town center facing the common. Our timing and location of the fair will capitalize on the town's country setting when holiday shoppers are looking for creative and unique gifts.

The fair is a popular and well-attended event in Sterling, and in 2021 our attendance reached over 500 shoppers. Despite the pandemic, our fundraising efforts for the library reached a new record high. The event will be advertised in various print media and online resources. Our always popular, crowd-pleasing café will provide a range of comfort food and desserts at affordable prices for both crafters and customers. It will be open for breakfast and lunch.

Due to increased crafter interest and a higher volume of shoppers, we have expanded our fair to 35 booths in three rooms. To minimize competition among our participants and to provide a wide variety of merchandise, we use a rolling jury process and will limit the number of participants in specific categories (i.e. knitting, jewelry, etc.). This year our **application deadline is May 1, 2022**. Thereafter, applications will be reviewed on a space-available basis. Typically, our fair is completely booked before the deadline.

Due to the pandemic, we will continue to follow CDC, state and local guidelines. In the event the fair is canceled we will issue full refunds.

We ask you to **provide us with a link to your website**. However, if you **do not** have a website and have **not** been a participant of our fair in the past, please **send photos** of your items **with your registration form or through email** (preferred) to: **Nancy Billings at sterlingcraftfair@gmail.com**.

We have space for **22 booths (8' x 8')** and **13 booths (8' x 5')**. The table size for each space is **8' x 30"**. We will provide each booth with a table and two chairs. **Electricity cannot be guaranteed.**

The fees are: 8' x 8' booth = \$60 8' x 5' booth = \$50.

Spaces will not be reserved without payment.

Please return the registration form (see page 2) with your check as soon as possible via USPS mail to:

Craft Fair Application
Friends of the Conant Public Library
P.O. Box 803
Sterling, MA 01564

Please feel free to forward the information about our fair to any other craftsperson you know who might be interested in participating.

Best Regards,

The Friends of the Conant Public Library Board

Friends of the Conant Public Library

**Arts & Crafts Show
Sterling, Massachusetts
Saturday, November 19, 2022
9:00 am - 2:00 pm
Registration Form**

Contact Name: _____

Name of business: _____

Address: _____

Phone: _____ Email: _____

Website: _____

If you do not have a website for us to view your items and have not participated in our show before, please send photos of your crafts with your registration form or via email (preferred).

Type of craft to be sold: _____ *(We use a rolling jury process and reserve the right to refuse crafters and will limit the number of crafters selling similar items.)*

Item to be donated (**\$20 min value**): _____ *(As part of our fundraising, we hold a raffle the day of the fair. We ask each crafter to donate an item for our raffle.)*

Please check the desired booth size: 8' x 8': ____ \$60 8' x 5': ____ \$50

One 8' x 30" table and two chairs are provided. **Electricity is not guaranteed.**

General application deadline is May 1, 2022. Applications received after the deadline will be considered on a space-available basis. Please make checks payable to the **Friends of the Conant Public Library**. Once checks are deposited no refunds will be given. Full refunds will be issued in the event we must cancel the fair due to Covid. Please mail registration form and check to:

**Craft Fair Application
Friends of the Conant Public Library
P.O. Box 803
Sterling, MA 01564**

Any questions or photos can be directed to **Nancy Billings at: sterlingcraftfair@gmail.com**

Please understand that each craftsperson is a vendor at will and will not hold the Friends of the Conant Public Library, First Church, Town of Sterling and/or Conant Public Library liable for any damages to persons or products which might occur during this event.

Craft vendor's signature: _____

Date Received

Jury Approved

Booth Check

Date Entered