

# Conant Public Library

## Citizen's Request for Review of Library Material

Date\_\_\_\_\_

Thank you for your interest in our collection. The library director will review your statement with the Board of Trustees of the Conant Public Library at the next board meeting. These meetings are usually the second Monday of every month. Your concerns will be reviewed in the context of our policies and you will receive a response as soon as possible after the meeting.

Name\_\_\_\_\_ Phone #\_\_\_\_\_

Address\_\_\_\_\_

Type of resource on which you are commenting:

\_\_\_\_ Book

\_\_\_\_ Audio-visual resource

\_\_\_\_ Magazine

\_\_\_\_ Newspaper

\_\_\_\_ Other

Title\_\_\_\_\_

Author\_\_\_\_\_

What brought this resource to your attention?

If this is a request to remove an item, to what do you object? Please be as specific as possible.

If this is a request to add an item, why will this be an asset to the collection?  
Please be as specific as possible.

Have you read, viewed, or listened to the entire work? If not, what portion?  
What do you feel the effect of this material might be?

For what age group might you recommend this material?

If a request to remove an item, what material of equal or better value might you  
recommend in its place?

Please summarize your reasons for requesting that this material be reconsidered  
for the library collection. We appreciate any help that you can give us for this  
evaluation.

Signed \_\_\_\_\_