



Contact: Amanda Wilber
Human Resources Director
928-340-2713
awilber@cottonwoodaz.gov
cottonwoodaz.gov

FOR IMMEDIATE RELEASE
TO ALL MEDIA
December 15, 2022

City of Cottonwood seeking members for its Historic Preservation Commission

COTTONWOOD, AZ – The City of Cottonwood is seeking applicants to fill two seats on its Historic Preservation Commission for three-year terms. This volunteer position is appointed by the City Council and serves without pay. The available seat can be filled by either a resident of the incorporated City of Cottonwood or a non-resident with substantial ties to the City.

The Commission consists of seven members, five of whom shall be residents of the city. The two members whom need not be residents of the city must have substantial ties within the corporate limits of the city, such as owning real property, owning a business, employment within the city limits, or based on any other factors deemed relevant by the City Council. Professional experience in the fields of architecture, planning, history, archaeology, or construction is highly desired, but not required.

The Commission works in an advisory capacity on matters relating to historic preservation, works to increase the public awareness of the values of historic preservation efforts, assists in developing procedures to protect and enhance historic resources, implements and hosts fundraising events for the local historic grant fund, organizes and attends an annual historic property tour, volunteers to assist with various historic property surveys related to State Historic Preservation grants, maintains a historic preservation plan for the City of Cottonwood, and performs various other duties the Commission elects to participate in. The Commission also reviews development within historic districts, maintains the local historic properties inventory, and assists with designating historic landmarks for listing on the National Register of Historic Places.

This is a working commission; a certain level of time commitment is expected of each member for projects and events outside of the typical monthly meetings. Commission members can expect to devote approximately 4-8 hours per week plus time at events; more hours may be necessary the weeks leading up to events.

Historic Preservation Commission meetings are typically held the 4th Wednesday of each month starting at 6 pm. Dates may change due to holidays and as needed.

Any resident interested in serving the community is encouraged to consider applying for this volunteer opportunity. Commission applications are available at the Human Resources Office, located at 821 N. Main Street, by calling 928-340-2713, or online at www.cottonwoodaz.gov/368/Volunteer-Opportunities. Completed applications must be submitted to the Human Resources office no later than 3:00 pm Friday, December 30, 2022.