

**Daniel Pierce Library
Board of Trustees Meeting
January 18, 2023**

A meeting of the Trustees of the Daniel Pierce Library was called to order at 7:00PM with President Mari Martin presiding. Trustees present were Mike Schiffer, Bill Richardson, Leanore Egan, Patricia Doogan, Dave Schneyer, Cathy Coombe, Kate Kelly. Also present were Mikki Greene and Cathy Russo.

Public Comments: None

Secretary's Report: The minutes of the November meeting were reviewed and approved as read. It was moved to approve the minutes of the December meeting. Motion carried.

Correspondence: Leanore read thank you notes from Cathy and Chris Russo, Deirdre McHugh, Nicole Richardson and Lisa Carol, for Christmas gifts.

Financial Reports: Cathy Russo presented the financial reports for December and for the 12 month period. The Board reviewed the types of reports and agreed on the preferred reports to be presented at each meeting. Moved by Bill, seconded by Leanore to approve the reports as presented. Motion carried. Cathy Russo left the meeting following the financial reports.

Directors Report: There was no director's report

Old Business: There was discussion regarding the 2023 line item budget that was prepared and reviewed in previous meetings. The finance committee will meet again to make adjustments to the budget and present for approval at the February board meeting.

Mikki discussed the bench seating to be constructed by Brian Harnett for the Schiffer Children's Reading Room.

Mikki reported that DPL will need to hire a computer technician to service the system and computers that are not covered by the RCLS service contract. At the November meeting, the board approved a hybrid service agreement servicing the RCLS network computers. But the non-covered computers must be serviced by a private technician hired by the library. Mari will learn what level skills are needed for the service work. DPL will then solicit bids from various tech firms.

Website construction update: Mikki reported that there will be a Zoom meeting with Piper Web Construction tomorrow to discuss progress on the website. Michelle Gorman and Mikki will be present at the meeting.

There was discussion on the 125th anniversary of the Library and possible events and fund raising activities that could be held throughout the year. It was agreed to create a committee and meet soon to discuss the project.

New Business:

There was a discussion to move the date of the BINGO fundraiser scheduled for April, to a Friday evening in May to allow for more time to prepare. The theme can include the 125th anniversary.

Mikki presented the various youth and adult programs that are scheduled for the next three months.

The board reviewed material that was previously posted for a Library Director. Mari asked each trustee to take time to review the list and offer recommendations or additions for discussion at the next meeting.

There is a need to hire a second custodial staff member to assist the current custodial staff member.

It was moved by Kate, seconded by Bob, to enter executive session. Motion carried.

It was moved by Bob and seconded by Kate to adjourn the meeting. Meeting adjourned at 8:40pm.

Respectfully submitted,

Catherine Coombe,

Recording Secretary