

**Daniel Pierce Library  
Board of Trustees Meeting  
January 19, 2022**

A meeting of the Trustees of the Daniel Pierce Library was called to order at 7:05 PM with President Mari Martin presiding. Other Trustees present were Kate Kelly, Leanore Egan, Cher Woehl, Cathy Coombe by Zoom, and Jennifer Thomas, Director.

**Secretary's Report:** It was moved and seconded to approve the minutes of the December 2021 meeting. Motion carried.

**Public Comments:** None

**Correspondence:** Leanore read Christmas thank you notes from Paul and Kathy Lounsbury, Susan Mootz Dierdre, Rhea and Mikki Greene.

**Financial Reports:** Jennifer Thomas presented the balance sheets for DPL, including GPP, the building fund and other accounts. Balances for these accounts were within normal ranges. The GPP checking balance is higher than needed to begin the 2022 GP party. There was discussion to transfer some to DPL operating for special purposes, to the building fund and to an investment account. Presentation of the DPL profit and loss report was for December 2021 and for all of 2021 as compared to the budget for the year.

It was moved by Leanore to approve the financial statements for December. Seconded by Cher . Motion carried.

**Directors Report:** Jennifer presented her first Director's report. She noted that several new library programs have been added for adults. Jennifer will be attending the January meeting of the Time and the Valleys Museum board, and will be serving on the executive committee of the RCLS Director's Association.

**Old Business:** Jennifer reported that she met with the Geothermal system committee, consisting of Paul Lounsbury, Chris Russo, Dwight Coombe and Nathan Bender to discuss the recent issues with a compressor and the quote for upgrading the computer monitoring system and server. The committee reviewed a quote provided by DJ Heating & Air Conditioning and recommended that quote be accepted.

**New Business:** Jennifer noted that the existing policy for full-time and part-time employees are not consistently worded. She recommended that board review each job description and related policies, and amend as appropriate.

Mari Martin will create a list of current committees and members of each, for review at the February meeting. She recommends creating a Landscape Committee that is separate from the Buildings and Grounds committee.

William Brenner, member of the Tri-Valley Lions Club and local attorney entered the meeting at this time. He presented a gift in the amount of \$200 to the Daniel Pierce Library from the TV Lions Club. These funds were collected by Mr. Brenner over the past 18 months from patrons using services at his office during the pandemic. The Board thanked Mr. Brenner for his ongoing community service efforts and for consideration of the library for the collected funds. A formal thank you article will be posted to The Tri-Valley Townsman and thank you notes will be sent to Mr. Brenner and the Lions Club.

**Committee Reports:**

There were no committee reports.

It was moved by Mari and seconded by Cher to adjourn the meeting. Meeting adjourned at 8:02 pm.

Respectfully submitted,

Catherine Coombe,

Recording Secretary