

**Daniel Pierce Library
Board of Trustees Meeting
August 17, 2022**

A meeting of the Trustees of the Daniel Pierce Library was called to order at 7:26 PM, following a reception to thank and honor Philip Coombe Jr for his dedication and work on the building and as a retiring trustee. Also thanked were Pat Cummins for his many years of service with the library and Cher Whoel for serving as a Trustee. Trustees present were Mari Martin, president, Leanore Egan, Kate Kelly, Bill Richardson, Mike Schiffer, Dave Schneyer, Cathy Coombe and Jennifer Thomas, Director.

Public Comments: None

Secretary's Report: One correction to the old business section was noted. It was moved and seconded to approve the minutes of the July 2022 meeting contingent upon the change being made. Motion carried.

Correspondence: None

Financial Reports: Jennifer Thomas presented the balance sheets for DPL, including GPP, the building fund and other accounts. Balances for these accounts continue to be within normal ranges. The GPP checking balance has increased from booklet advertisement sales. Monthly and year-to-date electricity expenditures continue to be above budget. Jen announced that a patron made three donations in the last two months, totaling \$1000 for a new book sale tent. It was moved by Cathy and seconded by Kate to approve the financial statements for July. Motion carried.

Directors Report: Jennifer presented the Director's report, noting that wifi access reached record levels and continues to rise through August. She reported on the July and early August programs were well attended, and several new were planned for the second half of August, including a driver's ed pre-licensing course.

Old Business: Jennifer presented a third "energy efficiency" proposal from Willdan, a company contracted by Central Hudson to install more efficient lighting fixtures. This proposal was furnished to Jennifer when she contacted Willdan regarding a start date for the Construction Grant. The purpose was to replace all light fixtures in the DPL and museum building with more energy efficient fixtures and bulbs to reduce electricity costs. There was a significant discrepancy between the second and third proposals. As the library had not been notified that the previous contract signed in June was not accepted with the assistance of RCLS Jennifer was put in touch with the Law Office of Stephanie Adams. The Board reviewed Stephanie's advice and options for moving forward. Due to the time and potential cost of pursuing arbitration or legal action the Trustees reviewed the final proposal and concluded that the project should be postponed until quotes can be obtained from local electricians.

The RCLS contract for computer system maintenance and support was reviewed and discussed. It was decided to include 2-4 public computers that are linked to the printer, and 3-4 staff computers.

New Business: Possible candidates for vacant trustee positions were discussed. Some may be invited to attend the September meeting.

It was recommended to place a volunteer sign up sheet at the Grahamsville Fair for anyone interested in assisting with library functions and activities.

It was moved Kate and seconded by Dave to adjourn the meeting. Meeting adjourned at 8:39 pm.

Respectfully submitted,

Catherine Coombe,

Recording Secretary