

**Daniel Pierce Library  
Board of Trustees Meeting  
September 21, 2022**

A meeting of the Trustees of the Daniel Pierce Library was called to order at 7: PM with President Mari Martin presiding. Trustees present were Leanore Egan, Kate Kelly, Bill Richardson, Cathy Coombe and Jennifer Thomas, Director. Also present was guest Patricia Dugan from Grahamsville.

**Public Comments:** None

**Secretary's Report:** It was moved to approve the minutes of the August meeting with two noted corrections. Motion carried.

**Correspondence:** Leanore read a thank you note from Jennifer Thomas and her family for flowers sent to her mother's funeral. Cher Woehl sent a thank you note for a gift basket sent thanking her for serving as a trustee.

**Financial Reports:** Jennifer Thomas presented the balance sheets for DPL, including GPP, the building fund and other accounts. Balances for these accounts continue to be within normal ranges. The GPP checking balance has increased once again from booklet advertisement sales, rising to over \$11,000. She noted a few corrections, that will be made for next month. Income generated from strawberry shortcake, book and raffle sales at the Grahamsville fair were the highest recorded in over seven years. Monthly and year-to-date electricity expenditures continue to be above budget. It was moved by Bill and seconded by Leanore to approve the financial reports for August, with the noted corrections. Motion carried.

**Directors Report:** Jennifer presented the Director's report, noting that wifi access reached record levels in August. She reported on the new Arm of the Sea production presented by the Neversink Rondout Stream program, held at the fairgrounds, was a very well attended.

The annual Battle of the Books contest was very competitive and successful. Sportsman's Bingo, co-hosted with the Grahamsville Fire Dept was attended by 150 people from Grahamsville and surrounding communities. The library's share of the proceeds was over \$2370.

Jennifer's report includes numerous events and meetings that she attended in the last months, including a meeting with Erin Long, the new Tri-Valley Central School superintendent. Ms. Long will be the guest of the October 11 Cup and Conversation with Jennifer.

**Old Business:** All pumpkin party tasks were discussed, including the volunteer count. All is on schedule to date, with some details to be worked out yet. A schedule for setting up next week is being developed.

Discussion continued on the computer services and support contracts with RCLS. It was moved by Bill, seconded by Kate, to approve the five-year contracts with RCLS for hybrid support for library computers and ILS. Motion carried.

**New Business:** Jennifer indicated that we do not have a policy in place for comp-time for full and part-time employees. Employees work extra hours prior to and during certain events. Providing comp time credit for extra hours worked has been a practice to-date, but should be clarified for bookkeeping purposes. It was moved by Bill and seconded by Kate that comp-time accrued by full-time salaried staff, from August 19, 2022 through November 1, 2022, must be fully used by November 30, 2022. Motion carried.

It was moved by Bill and seconded by Kate to move into Executive session.

It was moved by Leanore to nominate Patricia Dugan to fill Trustee position. Seconded by Kate. Motion carried.

It was moved Kate and seconded by Leanore to adjourn the meeting. Meeting adjourned at 9:12pm.

Respectfully submitted,

Catherine Coombe,

Recording Secretary