

## **Board of Trustees Meeting Agenda Thursday, November 10, 2022, 6:45PM**

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### **IN-PERSON MEETING in OYSTER RIVER ROOM of DURHAM PUBLIC LIBRARY**

1. Call to order. Board agrees to allow Trustees to vote remotely. A quorum of 5 must be physically present.
2. Chair appointment of Alternate Trustee to serve as voting member (if needed)
3. Approval of meeting agenda
4. Public comments/Public Correspondence
5. Approval of October 13, 2022 meeting minutes
6. Friends' Report – Beth Newkirk
7. 7:00 - 7:20 Non-Public Session per RSA 91-A:3, II(b) - Personnel evaluation update
8. Treasurer's Report - Erik Waddell
  - a. October monthly report
  - b. Discussion and motion to move Trustee accounts from M&T to TD Bank
  - c. Discussion and motion to move a sum of money into CD accounts
  - d. Authorize treasurer to transmit \$1,000 from Prior Year Annual Appeal to Friends of the Durham Public Library, per donor's intent
9. Director's Report –Sheryl Bass
10. Strategic Plan Operations Update
11. Consensus on holiday bonus for staff
12. Update from Personnel/Policy Committee
  - a. Art Policy (revised)
  - b. Job description - Library Technologist
13. Update from Finance & Technology Committee
  - a. Access points still on backorder
14. Adjournment

Future meetings 2<sup>nd</sup> Thursday of each month **6:45 pm**. Dec. 8, 2022, Jan. 12, 2023, Feb. 9, 2023