

Board of Trustees Meeting Agenda Thursday, December 8, 2022, 6:45PM

IN-PERSON MEETING in OYSTER RIVER ROOM of DURHAM PUBLIC LIBRARY

- 1. Call to order. Board agrees to allow Trustees to vote remotely. A quorum of 5 must be physically present.
- 2. Chair appointment of Alternate Trustee to serve as voting member (if needed)
- 3. Approval of meeting agenda
- 4. Public comments/Public Correspondence
- 5. Approval of November 10, 2022 meeting minutes
- 6. Friends' Report Beth Newkirk
- 7. Finance and Technology Committee: Recommendation- new format for Treasurer's Report
- 8. Treasurer's Report Erik Waddell

 a. October & November monthly reports
 b. Progress report on transition to TD Bank
- 9. Director's Report Sheryl Bass
- 10. Action items from Directors report a. Adopt DPL 2023 Holiday schedule and 2 staff development days
- 11. Review of Director's 2022 goals
- 12. Discussion of how the Board will evaluate the Library Director Last year Policy & Personnel Committee designed process, with Survey Monkey questionnaire to all Board members. Evaluation to be discussed and voted on at February meeting.
- 13. Discussion and consensus to improve garden area in front of the Library. Special Projects Committee: Investigate options to plant and maintain garden and report back on findings
 - 14. Consensus for recording meetings
 - 15. Adjournment

Future meetings 2nd Thursday of each month **6:45 pm**. Jan. 12, 2023, Feb. 9, 2023, March 9, 2023