

NOTICE: THIS MEETING IS BEING HELD COMPLETELY ON-LINE USING ZOOM. PLEASE REFER TO THE “ZOOM CALL-IN AND PUBLIC INPUT INSTRUCTIONS” FOR THE MEETING (LOCATED AT THE END OF THE AGENDA).

**Durham Public Library
Board of Trustees Meeting Agenda
Wednesday, December 9, 2020
6:45 pm**

1. Call to order
2. Chair appointment of Alternate Trustee to serve as voting Trustee (if needed).
3. Approval of meeting agenda.
4. Approval of minutes (11/18/20)
5. Public Comments/Public Correspondence
6. Friends' Report – Susan Herhold
7. Treasurer's Report for November 2020 – Anne Knight
 - a. Annual Appeal results to date
 - b. Discussion and vote on transfer of Prior Year Annual Appeal monies to Facilities Fund and/or Unrestricted Operations Fund as per treasurers' recommendation.
 - c. Arrangements for Erik Waddell to have authority to sign checks – where do we stand?
8. Director's Report
 - a. Update on proposed 2021 Library Budget from Town Council meeting 11-30-20
 - b. Technology update
9. Library of Things – conversation with Amy Goldberg
10. Chair Report
11. Policies
 - a. Amend DPL Pandemic Response Policy to align with Town's
 - b. Review of Hotspot policy and updated laptop policy.
12. Discussion and vote on staff holiday bonuses.
13. Discussion of how the Board will evaluate the Director
 - Subcommittee of Charlotte, Erik, and Robin will organize.
14. Robin Glasser and Sheryl Bass: Update on the 2020-21 Annual Appeal
15. Adjournment

Future DPL Board Meetings (via zoom) Wednesday, January 13, 2021 Wednesday, February 10, 2021 Wednesday, March 10, 2021

ZOOM CALL-IN & PUBLIC INPUT INSTRUCTIONS

To Participate by Audio

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Please remember that these are LIVE meetings and you will be muted when you enter the room. You will not be able to communicate directly with anyone at the meeting at this time, if you wish to submit comments for public input, you will need to have submitted your comments via email to durhampl@gmail.com by 5:00 PM on the day of the meeting.

If you should have difficulty accessing this number at 6:45 PM, you can send us an email to durhampl@gmail.com or call (603) 247-9757.