



Durham Public Library

49 Madbury Rd, Durham, NH 03824 | (603) 868-6699 | durhampubliclibrary.org

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## Board of Trustees Meeting Agenda Thursday, February 10, 2022, 6:45PM

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### IN-PERSON MEETING in OYSTER RIVER ROOM of DURHAM PUBLIC LIBRARY

1. Call to order. Board agrees to allow Trustees to vote remotely. A quorum of 5 must be physically present.
2. Approval of meeting agenda.
3. Approval of minutes (1/13/22 and 1/27/22)
4. Public comments/Public Correspondence
5. Friends' Report – Beth Newkirk
6. Treasurer's Report for December 2021—Erik Waddell
  - A. Annual Appeal results to date
7. Director's Report –Sheryl Bass
  - A. Re-lamping throughout the DPL has been scheduled by the DPW.
8. Allocate funds from the Facilities Fund for painting the Oyster River Room and for power washing the outside of the building.
9. Personnel Committee
  - A. Review the summary of the 2021 Director's evaluation.
  - B. Discuss and vote on the Collection Policy and the Library Resource Re-consideration form.
10. Review and vote on Sheryl's proposed 2022 Goals for herself. – Sheryl
11. Discuss and vote on shortening the active phase of the Annual Appeal to 11/1 – 1/31. Keep the same dates for recording donations (4/1 – 3/31)
12. The Finance & Technology Committee will report at 3/10/22 meeting on
  - A. Meeting with Deb Ahlstrom of the Town to formulate budget procedures
  - B. Recommend procedures for reporting to Board on YTD spending of Town allocation.
  - C. Recommend procedures to safeguard Annual Appeal checks.
13. Adjournment

Future meetings 2<sup>nd</sup> Thursday of each month **6:45 pm**. February 10, 2022; March 10, 2022; April 14, 2022; May 12, 2022 ; June 9, 2022 ; July 14, 2022

