



## **Board of Trustees Meeting Agenda Wednesday, July 13, 2023, at 6:45PM**

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**IN-PERSON MEETING | OYSTER RIVER ROOM | DURHAM PUBLIC LIBRARY  
VIRTUAL ACCESS AVAILABLE VIA ZOOM SEE DIRECTIONS ON PAGE 2**

1. Call to order. Board agrees to allow Trustees to vote remotely. A quorum of five must be physically present.
2. Chair appointment of Alternate Trustee to serve as voting member (if needed)
3. Approval of meeting agenda
4. Presentation of Eagle Scout Garden Project by James Oshima
5. Public comments/Public Correspondence
6. Approval of June 14, 2023 meeting minutes
7. Treasurer's Report - Erik Waddell
8. Friends' Report – Nancy Schieb
9. Director's Report –Sheryl Bass
10. Approval of job descriptions:  
    Programming & Outreach Assistant  
    Assistant Library Director
11. Discussion of Annual Appeal
12. Adjournment

Future meetings: August 9, September 13

## **ZOOM & PUBLIC INPUT INSTRUCTIONS**

To acquire the Zoom Meeting ID and Password please email [durhampl@gmail.com](mailto:durhampl@gmail.com) or phone (603) 868-6699.

To Participate by Video:

- 1.Go to: Zoom.us
- 2.Click: Join A Meeting
- 3.Enter Meeting ID#
- 4.Enter Meeting Password#

### **IMPORTANT!**

- 1.Please be sure your full name is viewable, and you are identifiable when using Zoom.
- 2.You will enter a Zoom waiting room until the Public portion of the meeting opens.

Please remember that these are LIVE meetings, and you will be muted when you enter the room. You will not be able to communicate directly with anyone at the meeting at this time, if you wish to submit comments for public input, you will need to have submitted your comments via email to [durhampl@gmail.com](mailto:durhampl@gmail.com) by 5:00 PM on the day of the meeting.

If you should have difficulty accessing this number at 6:45 PM, you can send us an email to [durhampl@gmail.com](mailto:durhampl@gmail.com) or call (603) 868-6699.