



## **Board of Trustees Meeting Agenda Wednesday, September 11, 2024, 6:45PM Heritage Room**

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1. Call to order. Board agrees to allow Trustees to vote remotely. A quorum of 5 must be physically present.
2. Chair appointment of Alternate Trustee to serve as voting member (if needed)
3. Approval of meeting agenda
4. Public Comments/Correspondence
5. Approval of August 14, 2024, minutes
6. Friends' Report – Linda Johnson
7. Treasurer's Report - Erik Waddell
8. Director's Report –Sheryl Bass
9. Director's Action Items
  - Recommendation for work-study student
  - Recommendation for substitutes
10. Strategic Planning Committee - report
11. Approval of Annual Appeal letter
12. Approval that book deliveries are part of regular library operations
13. 6-month review of Director's goals
14. Adjournment

Future meetings: 2nd Wednesday of each month: Oct. 9, Nov. 13, Dec. 11

## ZOOM ACCESS & PUBLIC INPUT INSTRUCTIONS

To acquire the Zoom Meeting ID and Password please email [durhampl@gmail.com](mailto:durhampl@gmail.com) or phone (603) 868-6699.

To Participate by Video

### VIDEO ONLY INSTRUCTIONS:

1. Go to: Zoom.us
2. Click: Join A Meeting
3. Enter Meeting ID#
4. Enter Meeting Password#

### IMPORTANT!

1. Please be sure your full name is viewable, and you are identifiable when using Zoom.
2. You will enter a Zoom waiting room until the Public portion of the meeting opens.

Please remember that these are LIVE meetings and you will be muted when you enter the room. You will not be able to communicate directly with anyone at the meeting at this time, if you wish to submit comments for public input, you will need to have submitted your comments via email to [durhampl@gmail.com](mailto:durhampl@gmail.com) by 5:00 PM on the day of the meeting.

If you should have difficulty accessing this number at 6:45 PM, you can send us an email to [durhampl@gmail.com](mailto:durhampl@gmail.com) or call (603) 247-9757.