

**Nonpublic Session Minutes
Durham Public Library Board of Trustees**

Date: February 9, 2023

Members Present:

Robin Glasser, Trustee, Chair
Martie Gooze, Trustee
Nancy Lambert, Trustee
Charlotte Ramsay, Trustee

Andrew Sharp, Trustee, Vice-Chair
Susan Wagner, Trustee, Secretary
Erik Waddell, Treasurer
Kam Damtoft, Alternate Trustee

Motion to enter Nonpublic Session Made by Chair Robin Glasser, Seconded by Andrew Sharp. All in favor. Motion passed.

Specific Statutory Reason cited as foundation for the nonpublic session:

X RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

Roll Call vote to enter nonpublic session:

Robin Glasser.	y	Andrew Sharp.	y
Martie Gooze	y	Susan Wagner.	y
Nancy Lambert	y	Erik Waddell.	y
Charlotte Ramsay.	y		

Other persons present during nonpublic session: Kam Damtoft, Alternate Trustee ,

Description of matters discussed and final decisions made:

The purpose of the non-public session was to perform the annual evaluation of the Library Director, Sheryl Bass. Each Trustee was asked to complete a questionnaire and rate Sheryl's performance in several areas. Her total average rating was 4.752 out of a possible 5.0.

During the discussion, Charlotte Ramsay commented that Sheryl is doing an excellent job which is reflected by the ratings she received. Several other Trustees agreed with Charlotte.

Nancy Lambert commented that one area that is hard to evaluate is Sheryl's relationship with the staff. In fact, all but one Trustee response to this item was 'NA-Unable to Evaluate'. Erik Waddell noted that he has received informal comments from staff that they like working with Sheryl.

One area of Trustee concern continues to be how to offload some of Sheryl's responsibilities, both to free up more of her time to manage the Library, and to keep her workload within her paid hours.

Note: Under RSA 91-A:3, III. *Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.*

Motion to leave nonpublic session and return to public session by Robin , seconded by Andrew .

Motion: PASSED

Public session reconvened at 9:01 p.m. Moved by Martie, seconded by Andrew .

These minutes recorded by: Susan Wagner, Secretary