



Durham Public Library

49 Madbury Rd, Durham, NH 03824 | (603) 868-6699 | durhampubliclibrary.org

**Nonpublic Session Minutes  
Durham Public Library Board of Trustees**

**Date: February 14, 2024**

**Members Present:**

Robin Glasser, Trustee, Chair	Andrew Sharp, Trustee, Vice-Chair
Martie Gooze, Alternate Trustee	Kim Sweetman, Trustee
Callie Langton, Alternate Trustee	Erik Waddell, Treasurer
Charlotte Ramsay, Trustee	

**Motion to enter Nonpublic Session** made by Charlotte Ramsay. Seconded by Martie Gooze. All in favor. Motion passed.

**Specific Statutory Reason** cited as foundation for the nonpublic session:

**X** RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

**Roll Call vote** to enter nonpublic session:

Robin Glasser.	y	Andrew Sharp.	y
Martie Gooze	y	Kim Sweetman.	y
Callie Langton	y	Erik Waddell.	y
Charlotte Ramsay.	y		

**Other persons present during nonpublic session:** None

**Description of matters discussed and final decisions made:**

The purpose of the non-public session was to perform the annual evaluation of the Library Director, Sheryl Bass. Each Trustee was asked to complete a questionnaire and rate Sheryl’s performance in several areas. Her total average rating was 4.744 out of a possible 5.0.

The trustees discussed her outstanding leadership role and attributed the increased use library usage to Sheryl’s leadership. Trustees expressed concern that she take her vacation time in order to avoid burnout. Chair, Robin Glasser will write narrative to accompany Sheryl’s evaluation questionnaire and discuss the evaluation with her.

**Note:** Under RSA 91-A:3, III. *Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.*

**Motion to leave nonpublic session** and return to public session by Chair Robin Glasser , seconded by Charlotte Ramsay.

**Motion: PASSED**

**Public session reconvened** at 8:40 p.m. Moved by Chair Robin Glasser, seconded by Charlotte Ramsay .

**These minutes recorded by:** Susan Wagner, Secretary from notes provided by Kim Sweetman, Trustee.