

How to sign up for virtual programs on Zoom

1. **You will need to have access to your email account.**
2. Open a web browser and connect to the Durham Public Library website at:
www.durhampubliclibrary.org
3. Click the **Events Calendar**.
4. Find the event you would like to join and click the button **Register**
5. On the next page you will see a summary of the event information as well as instructions to register.
 - a. Fill in the following information on the form: **Your first and last name, your email address, and your phone number.**
 - b. Submit the form by clicking **Send**.
6. You will receive an **email on the day of the program** with the instructions on connecting to the Zoom meeting.
7. In the email find the **‘Where’ location link** which will open the Zoom meeting or ask you to download the application if this is your first time
8. If the browser will ask to download the Zoom application for your computer
 - a. Click the link in the email after Zoom downloads and installs to open the meeting.
 - b. The meeting may require you to type your name to start

Participants **do not** need an account on Zoom to access the programs

For more resources about Zoom visit the Zoom Help Center at: <https://support.zoom.us/hc/en-us>

Scan this code to see a
video tutorial:

