

Appendix E
DURHAM PUBLIC LIBRARY
REQUEST FOR RECONSIDERATION OF A LIBRARY RESOURCE FORM

The Library Board of Trustees has delegated the responsibility for selection and evaluation of Library resources to the Library Director and has established reconsideration procedures to address concerns about those resources. Completion of this form is the first step in those procedures. If you wish to request reconsideration of a Library resource, please return the completed form to Sheryl Bass, Library Director, Durham Public Library, 49 Madbury Rd., Durham, NH 03820.

Name _____ Date _____

Address _____ City _____

State _____ Zip _____

Phone _____

Do you represent yourself? _____ An Organization? _____

1. Resource on which you are commenting:

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Book | <input type="checkbox"/> Video/ DVD | <input type="checkbox"/> Audiobook | <input type="checkbox"/> Music CD |
| <input type="checkbox"/> Magazine | <input type="checkbox"/> Newspaper | <input type="checkbox"/> Video Game | <input type="checkbox"/> Board Game |
| <input type="checkbox"/> Display/ Exhibit | <input type="checkbox"/> Library Program | <input type="checkbox"/> Literacy/Steam Kit | <input type="checkbox"/> Library of Things
Item |
| <input type="checkbox"/> Digital Resource | <input type="checkbox"/> Other Format | | |

Title: _____

Author/ Producer: _____

Item: _____

2. What brought this resource to your attention?

3. Have you read the Library's criteria for selection, as stated in the DPL Collection Development Policy?

YES

NO

4. What concerns you about the resource? (use other side of sheet or additional pages if necessary) Please be specific and cite pages or sections.

5. Is there an alternative resource(s) you suggest within this topic/genre?

6. Did you read, watch or listen to the entire work?

YES

NO

-What would you like the Library to do about this resource?

<input type="checkbox"/> Withdraw it from the Library collection
<input type="checkbox"/> Reclassify to another age group To whom? _____
<input type="checkbox"/> Re-evaluate for collection development based on collection development policy
<input type="checkbox"/> Other _____

Signature of complainant: _____ Date: _____