

East Troy Lions Public Library

Board Meeting Minutes

February 9, 2021

1. **Call to Order:** President Murphy called the meeting to order at 4:32 pm. Director Gartman and Trustees Bartoli, Brobst, Manschot, Nugent, and Thomas were present. Trustee Consiglio was present via videoconferencing.
2. **Citizen Participation:** No citizen participation.
3. **Approval of Library Board Minutes:** Approval of Minutes dated January 12, 2021 . Trustee Thomas moved and Trustee Brobst seconded to approve the Minutes. Motion carried.
4. **Representative Reports:**
 - a. **Town of East Troy:** No report
 - b. **Town of Troy:** No report
 - c. **Village of East Troy:** Passed the Memorandum of Understanding between the Tri-Troy communities. Post Prom will be on February 27th.
 - d. **School Board:** Prairie View library is open to one grade level per week. This leaves 24 hours between classes. The students are very happy to be back.
 - e. **Lakeshores Library System:** There will be a discussion of the \$15.00 minimum wage's effect on library budgets. The PC group order is being readied. We need two PCs and one monitor. The basic service provisions were accepted by the LLS Board. Long Range Planning has begun and thought is being given to future service that the System can provide. LLS is waiting for a response from Walworth County to begin meetings for the new County Library Plan which includes the new funding formula.
 - f. **East Troy Community Center:** No report
5. **Director's Report: Discussion/Action Items:**
 - a. **Library Expenditures Report - Money Collected - Library Financials (provided by the Village) - Library Statistics Report**
 - b. **Library Updates (Discussion): Programming Report -** The Summer Reading Program for 2021 will continue to offer participation to Kids, Teens and Adults. Reading cards will be done on a monthly basis instead of weekly. Prizes will be offered. The Staff will continue to meet to iron out specifics. Director Gartman will meet with Vickie Muszynski from East Troy Park & Rec in March to begin solidifying the three outdoor summer programs. Programs will be on Mondays: June 21st, July 19th, and August 23rd. The Pre-School Storytime program on Friday mornings seems to be going well; usually about 10 kids and their parents attend. **Staff Activity & News -** The Staff has tagged all items on the Lower Level, all Board Books and Easy Readers, and all Juvenile, Young Adult, and Teen items with RFID labels. They've moved on to Adult

Fiction. Staff have continued to work on their 2021 goals. One Staff member would like to become a Notary Public. The cost for the course and license is \$257 which will be covered by the library budget. **Building Update** - Despite the continual snow, the parking lot and walkways are well taken care of. The inside Upper and Lower Level doors were replaced by LaForce Company of Menomonee Falls on February 4th. **Misc.** - Gartman is almost finished with the 2020 State of Wisconsin Annual Library Report. The library was closed on Tuesday, January 26th because the school district closed and the parking lot wasn't plowed until later in the day.

- c. **Heritage Project - TKWA Proposal Review (Discussion & Action):** Trustee Consiglio moved and Trustee Manschot seconded to approach the Friends to pay \$4,000 toward the Feasibility Study. Motion carried. Trustee Thomas moved and Trustee Brobst seconded to request the Village Board pay the balance out of the Impact Fees. Motion carried.
 - d. **Draft Tri-Troy Agreement Review (Discussion & Action):** Trustee Nugent moved and Trustee Thomas seconded to share Library Board's discussion with the Tri-Troy's municipalities. Motion carried.
 - e. **Library Director 2021 Goals (Discussion & Action):** Trustee Nugent moved and Trustee Thomas seconded to approve the goals. Motion carried.
6. **Library Board - Future Items:** Heritage Project, Tri-Troy Agreement, Annual Report, Lakeshores Library Systems Basic Service Agreement
7. **Adjourn:** President Murphy adjourned the meeting at 5:46 pm.

Next meeting: Tuesday, March 9, 2021

Respectfully Submitted,

Tami Bartoli, Secretary