

East Troy Lions Public Library

Board Meeting Minutes

January 12, 2021

1. **Call to Order:** President Murphy called the meeting to order at 4:32 pm. Director Gartman and Trustees Bartoli, Brobst, Manschot, Nugent, and Thomas were present. Consiglio attended via videoconference.
2. **Citizen Participation:** No citizen participation.
3. **Approval of Library Board Minutes:** Approval of Minutes dated December 8, 2020. Trustee Brobst moved and Trustee Manschot seconded to approve the Minutes. Motion carried.
4. **Representative Reports:**
 - a. **Town of East Troy:** Regular Town business. They were awarded a grant for a new police squad car.
 - b. **Town of Troy:** No report relevant to the library
 - c. **Village of East Troy:** Library Director raise approved. Bidding procedures are under discussion looking for ways to make it smoother.
 - d. **School Board:** The District is working to communicate information about the Referendum. Early Childhood and 4K students are learning virtually this week as a large contingent of staff and students were quarantined.
 - e. **Lakeshores Library System:** An agreement is being put in place between Lakeshores and Arrowhead to share Arrowhead's marketing person and Lakeshore's IT services. The Annual Library Report is due on February 5th. Lakeshores has decided to do a presentation for the Annual Report as well as a question and answer period. Since it was impossible to do in-person programs for Summer Reading 2021, Lakeshores has decided to split the funding it would normally use for these programs and give it to all member libraries. A number of other libraries in the system are going Fine Free and this may be a discussion we will need to have in the future. The PC group purchase is coming up. We'll replace the two oldest of our PCs.
 - f. **East Troy Community Center:** No report
5. **Director's Report: Discussion/Action Items:**
 - a. **Library Expenditures Report - Money Collected - Library Financials (provided by the Village) - Library Statistics Report**

- b. Library Updates (Discussion): Programming Report** - The Staff will meet on January 22nd to brainstorm ideas about the Summer Reading Program for 2021. Director Gartman met with Vickie Muszynski of the East Troy Park & Rec. They have agreed to co-host at least three outdoor programs during the summer in lieu of the normal programs. **Staff Activity & News** - RFID tagging continues but hit a snag and required IT to reload the program. The Staff has also been working on their 2021 Goals. **Building Update** - The DPW had to remount our Post Office box on Dec 30th as the box it was mounted on rotted through. A new post may be needed in the spring. We came through the first snows of winter in good shape. The parking lot and walkways were well taken care of. Gartman has some money to spend on shelving and hopes to do so soon. The inside Upper and Lower Level doors will be replaced by LaForce Company of Menomonee Falls in February. **Misc.** - First Tri-Troy meeting of the year will be Thursday, January 21st at 6:00 pm. They will be re-engaging discussion on the Tri-Tory Library Agreement.
- c. Heritage Project (Discussion):** The last meeting was held on January 11th. They are working on a feasibility study. An architect and project manager were there and will come back with ideas.
- d. Holiday Schedule (Discussion & Action):** Trustee Nugent moved and Trustee Consiglio seconded to accept the closure dates for 2021. Motion carried.
- e. 2021 Library Hours (Discussion & Action):** Trustee Thomas moved and Trustee Nugent seconded to accept continuation of current hours through summer. Motion carried.
- 6. Library Board - Future Items:** Heritage Project and Tri-Troy updates, Director Gartman's Goals for 2021
- 7. Adjourn:** President Murphy adjourned the meeting at 5:15 pm.

Next meeting: Tuesday, February 9, 2021

Respectfully Submitted,

Tami Bartoli, Secretary