

East Troy Lions Public Library

Board Meeting Minutes

August 9, 2022

1. **Call to Order:** President Murphy called the meeting to order at 2:01 pm. Director Bartoli and Trustees Brobst, Consiglio, Gotz, Nugent, and Thomas were present.
2. **Citizen Participation:** Lakeshores Library Administrator Steve Ohs presented an overview of library funding.
3. **Approval of Library Board Minutes:** Approval of Minutes dated July 12, 2022 and Minutes dated July 19, 2022. Trustee Consiglio moved and Trustee Brobst seconded to approve the Minutes for July 19, 2022. Motion carried.
4. **Representative Reports:**
 - a. **Town of East Troy:** No report
 - b. **Town of Troy:** No report
 - c. **Village of East Troy:** Budget discussions are underway.
 - d. **East Troy School Board:** No report
 - e. **Lakeshores Library System (LLS):** SHARE Anywhere has 900+ individual users. There are some issues with the calendar integration and linked accounts. The issue with linked accounts is more for the future. Patrons 16 years or older have a right to privacy. Linked accounts are device specific. It does look as though changing the pin will remove access. Creative bug will be cancelled at the end of this contract in June 2023. It was useful during the stay at home period of Covid. Now it sees very little use. It was suggested Lakeshores and Arrowhead Library Systems develop a formal detailed report of their merger plan to help county supervisors understand what they are being asked to approve.
5. **Director's Report: Discussion/Action Items:**
 - a. **Library Expenditures Report - Money Collected - Library Financials (provided by the Village) - Library Statistics Report**
 - b. **Library Updates (Discussion): Programming Report** – We had an excellent turn out for the ending to the Summer Reading Program. There were 242 children and adults that signed up. Totaled attendance at the Monday programs and Pizza Party was 611 with FFA, Snake Discovery, and Pizza Party being the most popular. In addition, over June and July 77 new library cards were issued. The Heritage had to cancel one of their visits and my visit there due to confirmed Covid cases. They made their second visit this morning. **Staff Activity & News** –

Anna Harteau started last week Thursday. This week she is primarily at the school district going through their orientation. She has met with Director Bartoli and toured several buildings. Next week she will begin training and working regular hours at the public library. **Building Update** - The air compressor was replaced. The line down to the furnace room was crushed under the weight of too much dirt and rock. The new one is working fine. The line is now protected by PVC. The water fountain is now working. A service man from Elkay replaced some defective parts on August 8th. **Misc.** – Wisconsin Trustee Training Week begins August 22nd. We are signed up for each of the daily webinars which can be viewed later via a recording. The building inspector helped finalize the Meeting Room Policy which was waiting for our capacity. I attended a Memory Café in Elkhorn. They are run in partnership with the Aging and Disability Resource Center of Walworth County. Currently Elkhorn provides the space. Other libraries take turns organizing activities.

- c. **Heritage Project Update (Discussion):** Eric Kramer reported back that the School Board seemed favorable about the land purchase. They do need to consider the impact on athletic fields and the Village would need to zone it appropriately. Candace Porter was wondering if it is time for the Heritage architect meet with the library's architect.
- d. **Tri-Troy Agreement Update (Discussion):** The next meeting is August 18th at 6:00. Director Bartoli will not be able to attend.
- e. **Review Architect Portfolios (Discussion & Action):** Trustee Thomas moved and Trustee Consiglio seconded to proceed with presentations from TKWA, Engberg Anderson Architects, and Dimension IV. Motion carried. Discussion reopened regarding the need to proceed with architect presentations at this time. Too many factors are still in motion to make any decisions. Trustee Thomas moved and Trustee Consiglio seconded to rescind the motion to proceed with architect presentations.
- f. **Mask Policy Update (Discussion):** Direct Bartoli will post current Walworth County COVID infection levels as they fluctuate.

g. Hours Open (Discussion & Action): DPI will require an increase of library open hours when the Tri-Troy agreement is passed. Director Bartoli would like to open Saturdays beginning September 10th with Anna Harteau working every week and additional staff alternating Saturdays to work with her. Trustee Thomas and Trustee Nugent moved to open on Saturday from 10:00am-1:00pm starting September 10, 2022. Motion carried.

h. Director Vacation (Discussion & Action): Director Bartoli will be on vacation August 15-19. Nancy O’Connell will be appointed to make decision in her absence.

6. Employee Compensation:

Pursuant to Wis. Stat. 19.85(1)(c) the Library Board may go into closed session to discuss compensation for public employees and then move back into open session to complete the meeting.

Trustee Nugent moved and Trustee Thomas seconded to move into closed session.

Brobst – yes, Nugent – yes, Gotz – yes, Consiglio – yes, Thomas – yes, Murphy – yes
Motion carried.

Trustee Nugent moved and Trustee Consiglio seconded to move into open session.
Motion carried.

7. Reconvene to Open Session:

a. 2023 Operating Budget (Discussion & Action): Trustee Nugent moved and Trustee Consiglio seconded to approve the 2023 Operating Budget with salary changes. Motion carried.

6. Library Board - Future Items: Director 6 Month Review, Donations Policy

7. Adjourn: President Murphy adjourned the meeting at 4:11 pm.

Next meeting: Tuesday, September 13, 2022 at 4:00 pm

Respectfully Submitted,

Jackie Gotz, Acting Secretary