

East Troy Lions Public Library

Board Meeting Minutes

September 13, 2022

1. **Call to Order:** President Murphy called the meeting to order at 4:05 pm. Director Bartoli and Trustees Brobst, Consiglio, Gotz, Jones, Nugent, and Thomas were present.
Absent – Trustee Manschot
2. **Citizen Participation:** No citizen participation.
3. **Approval of Library Board Minutes:** Approval of Minutes dated August 9, 2022.
Approved as amended.
4. **Representative Reports:**
 - a. **Town of East Troy:** None
 - b. **Town of Troy:** None
 - c. **Village of East Troy:** None
 - d. **East Troy School Board:** None
 - e. **Lakeshores Library System (LLS):** The meeting was cancelled this month.
Steve Ohs did send an update on the merger including dates the various boards would be meeting. Since then, Rock County Board of Supervisors voted unanimously to approve the merger. Racine County Board of Supervisors has its first reading tonight. They will vote on September 27th.
5. **Director's Report: Discussion/Action Items:**
 - a. **Library Expenditures Report - Money Collected - Library Financials (provided by the Village) - Library Statistics Report**
 - b. **Library Updates (Discussion): Programming Report** –The Summer Reading Program is not in the books. We had 244 people sign up: 181 children, 12 teens, and 51 adults. They read 282 books, turned in 933 slips, read 18,660 minutes, and were awarded 31 raffle prizes. St Peters made their first visit on September 9th. It was chaotic, but they were excited to be here and well behaved. We've discussed ways to improve the flow with their next visit in two weeks. Good Shephard has expressed an interest in library visits as well. We'll explore that once St Peters is running smoothly. **Staff Activity & News** – Anna is transferring the digitized *East Troy News* from disc to an external hard drive. Lakeshores will help us make those files searchable and has options to also make them accessible to patrons. We are using the open use day on September 23rd to become CPR certified. Pizza will be provided. That will take up the morning. In the afternoon, we'll spend a few

hours organizing the rooms on either side of the entryway. **Building Update** – Doug has installed two of the light fixtures in the entryway. The other two had to wait as they are over the stairs. **Misc.** –Saturday went well. Several patrons expressed pleasure we would be open on Saturdays. Baker & Taylor, the leading supplier of books to libraries, experienced a ransomware attack the weekend of August 20th. All computer systems including their phones were down for over two weeks. The site used for purchasing went back online on September 7th. Since then, I have placed one order and received a portion of those books.

- c. **Director’s Six-Month Review (Discussion):** Recommend to make Six-Month Review an action item in a future meeting in order to make a part of Tami Bartoli’s personnel record. Will discuss at next meeting.
 - d. **Heritage Project Update (Discussion):** Director Bartoli reached out to Candace Porter to let the Heritage know that without the Tri-Troy Agreement in place, the library cannot commit to a lease at this time.
 - e. **Tri-Troy Agreement Update (Discussion):** Director Bartoli will continue to keep the Board updated of any continued conversations or updates. At this time a Tri-Troy Agreement has not been made.
 - f. **Lions Car Show and Holiday Saturdays (Discussion & Action):** The East Troy Lion’s Car Show and Holiday Saturdays will impact the library hours. The library will be closed on Saturday, October 1st for Lion’s Car Show; November 26th - Thanksgiving weekend, December 24th – Christmas Eve, December 31st – New Year’s Eve. Trustee Thomas moved to close on those Saturdays. Motion carried.
 - g. **Donations Policy (Discussion & Action):** Trustee Thomas moved to table the Donations Policy until next month. Motion carried.
6. **Library Board - Future Items:** Reconsideration Policy, Approval of Director’s Review, Donations Policy
7. **Adjourn:** President Murphy adjourned the meeting at 5:12 pm.

Next meeting: Tuesday, October 11, 2022

Respectfully Submitted,

Amanda Jones, Secretary