

East Troy Lions Public Library

Board Meeting Minutes

January 11, 2022

1. **Call to Order:** President Murphy called the meeting to order at 4:30 pm. Director Gartman and Trustees Bartoli, Brobst, Gotz, Manschot, and Nugent were present. Consiglio and Thomas attended via video conference.
2. **Citizen Participation:** No citizen participation.
3. **Approval of Library Board Minutes:** Approval of Minutes dated December 14, 2021
Trustee Gotz moved and Trustee Nugent seconded to approve the Minutes. Motion carried.
4. **Representative Reports:**
 - a. **Town of East Troy:** No report
 - b. **Town of Troy:** No report
 - c. **Village of East Troy:** Passed the Tri-Troy Agreement.
 - d. **East Troy School Board:** The Middle School is participating in WEMTA's Battle of the Books. We have two teams: 6th grade team for our Elementary team and 7th grade for our Middle School team.
 - e. **Lakeshores Library System (LLS):** Monies are available to hire a part-time media person for LLS and the first topic we are talking about after hiring is forming some sort of Coordinated Social Media Plan. Library Legislative Day is Feb 8th in Madison. Library reps from Lakeshores and other library systems throughout the state will meet with State Legislators to talk about the importance of libraries. Sometime in Feb/March all of the Directors will be having a discussion on Equity, Diversity, and Inclusion in libraries. The Annual State Library Report is due on March 1st and there will be a special Lakeshores Directors' Meeting to work through the entire report.
 - f. **East Troy CommunityCenter:** No report.
5. **Director's Report: Discussion/Action Items:**
 - a. **Library Expenditures Report - Money Collected - Library Financials (provided by the Village) - Library Statistics Report**
 - b. **Library Updates (Discussion): Programming Report -** The Staff and Director Gartman began preliminary discussion about the 2022 Summer Reading Program at the December Staff Meeting. At the Jan-Mar Meeting they will plan and put in place the plan. Until Covid numbers start to go down, we will not be revisiting

Adult Programming at the Heritage. We continue to promote our Pre-School Reading Program and some Fridays are more attended than others. **Staff Activity & News** - A major goal of the entire Staff is to visit another library by the end of May to take a look at its interior set-up and how it affects patron interaction. As of January 3rd, we provide Notary Public Service on the days Connie King works. Another Staff goal is to review the YA and T sections to get an idea of genres in each collection and where to add different genres to round out the collection. Everything “Christmas” has been removed and banished into storage. **Building Update** - Thus far the building has remained warm and dry with no winter problems. The lot and walks have been taken care of after recent snows. **Misc. -** Gartman’s six year old laptop was failing to connect decently to the wifi network. IT created a new wifi directory just for that device and now it almost works like new. Jim Novy at Lakeshores IT has been notified about the need for a replacement laptop for the new director and is planning ahead. It will cost about \$900. Kristina Murphy and [Santa Consiglio](#) have been re-appointed for three years as Walworth County representatives to the Library Board as well as their regular representation for the Town of East Troy and Town of Troy.

- c. **Heritage Project (Discussion):** The architect is working on new drawings and pricing.
 - d. **Tri-Troy Agreement (Discussion):** All communities have approved the agreement with the exception of the financials.
 - e. **Mask Policy Update (Discussion & Action):** Trustee Nugent moved and Trustee Manschot moved to keep the Mask Policy in place and re-examine next month. Motion carried.
 - f. **Selection Committee for New Director (Discussion & Action):** Trustee Gotz moves and Trustee Consiglio seconded to hold interviews January 25th and 26th beginning at 6:00 as needed. Motion carried.
6. *Pursuant to Wis. Stat. 19.85(1)(c) the Library Board may go into closed session to discuss performance and compensation for the Library Director and then move back into open session to complete the meeting.*

Trustee Nugent moved and Trustee Brobst seconded to move into closed session.

Roll call vote to go into closed session:

Bartoli – yes, Brobst – yes, Consiglio - yes, Nugent – yes, Thomas – yes, Murphy -yes, Gotz - yes

Board went into closed session at 5:02 pm.

Trustee Nugent moved and Trustee Consiglio seconded to return to open session. Motion carried. Board returned to open session at 5:05 pm.

7. Library Board - Future Items: Designated Donation Fund, New Position, Mask Policy

8. Adjourn: President Murphy adjourned the meeting at 5:14 pm.

Next meeting: Tuesday, February 8, 2022

Respectfully Submitted,

Tami Bartoli, Secretary