

East Troy Lions Public Library

Board Meeting Minutes

June 13, 2023

1. **Call to Order:** President Murphy called the meeting to order at 2:24 pm.
2. **Roll Call:** Director Bartoli and Trustees Brobst, Consiglio, Gotz, Jones, Manschot, Nugent, and Thomas were present.
Absent: Jones and Manschot
3. **Citizen Participation:** No citizen participation.
4. **Approval of Library Board Minutes:** Approval of Minutes dated May 9, 2023
Approved as presented.
5. **Representative Reports**
 - a. **Town of East Troy:** No report
 - b. **Town of Troy:** They are concerned about the milfoil that is making it difficult to even boat around the lake.
 - c. **Village of East Troy:** Working on budget. The Village is now managing the Airport without a contractor.
 - d. **East Troy School Board:** Little Prairie students had a field trip to the library the last week of school.
 - e. **Friends of the ETLPL:** The Board members and Directors were elected at the May meeting. One of the Directors has since resigned. The Books and Bites sale made \$455. The Friends set up a sale at the first Monday kids' program. They will continue to do so throughout the summer.
 - f. **Prairie Lakes Library System (PLLS):** The Directors approved the 2024 Budget which cut BrainFuse. Bylaws were approved. Steve Ohs has created a document to help the system Board Trustees and Directors understand county funding. There was a lengthy discussion regarding level of detail needed in the minutes.
6. **Director's Report:**
 - a. **Library Expenditures Report - Money Collected - Library Financials (provided by the Village) - Library Statistics Report**
 - b. **Library Updates (Discussion): Programming Report - Staff Activity & News - Building Update - Misc. – See attachment**
7. **Unfinished Business:**

- a. **Trustee Essentials Chapter 8 & 9 (Discussion):** Chapters focus on finances and budgeting.
 - b. **Library of Things Lending Policy (Discussion & Action):** Trustee Nugent moved and Trustee Consiglio seconded to approve with corrections. Motion carried.
- 8. New Business:**
- a. **Board Membership (Discussion):** Walworth County has increased the number of County Trustees
 - b. **Friends Representation (Discussion & Action):** Trustee Thomas moved and Trustee Murphy seconded to approve Trustee Consiglio as the Board Representative on the Friends Executive Board. Motion carried.
 - c. **Annual Meeting (Discussion & Action):** Trustee Nugent moved and Trustee Gotz seconded to accept the officer slate. Motion carried.
 - d. **County Administrator Mark Luberda Meeting (Discussion):** Board brainstormed questions Trustees would like answered during Luberda's presentation.
- 9. Library Board - Future Items:** Strategic Plan, Officer Elections
- 10. Adjourn:** President Murphy adjourned the meeting at 3:52 pm.

Next meeting: Tuesday, July 11, 2023

Respectfully Submitted,

Tami Bartoli, Acting Secretary



East Troy Lions Public Library ~ 3094 Graydon Avenue ~ East Troy, WI 53120
262-642-6262 ~ et@easttroy.lib.wi.us

Date: June 13, 2023

To: ETLPL Board of Trustees

From: Tami Bartoli, Director

Re: Director's Report

- 1. Programming Information:** The Summer Reading Program is well under way. Sign up began June 5th. We also had several school visits to promote the SRP. Miss Nancy and Miss Tami visited St Peters on June 2nd as their last library day. Miss Tami made two public school appearances: the PTO End of Year Bash and Little Prairie library times the week of May 22nd. The tent and other Library of Things items were a big hit at the first. LPP students followed up with a library visit. Connie and Jennifer represented the library at the June First Fridays. Again, Library of Things items were a hit. We will hold our regular Monday afternoon summer programs for children as well as Fun with Yarn & Stitch Kids and Teen/Tween Tuesday afternoon programming. The Yarn & Stitch group added two Thursday afternoons to their regular Monday meetings in order to give kids optional times to join the group and learn to knit or crochet. The Tuesday afternoons will alternate between movies and game competitions. May saw the start of IT with Lori and Wade on the second Saturday of the month. Patrons are welcome to bring their devices and questions for one-on-one help.
- 2. Staff Activity:** We have found several opportunities to promote the summer reading program both through school and community events. Anna has expanded programming for the Teens/Tweens for the summer. This was made possible by shifting her hours to two days a week with a longer shift on Tuesday.
- 3. Building Update:** Access has applied for our State approval of the chair lift. It will be late July before we hear anything. Following the three-day closure for Memorial Day, the entry way smelled – badly. It was also humid so we thought turning on the air would take care of the problem. It did but not for that reason. An expert tells us the issue was that the trap was dry. Condensation from the air conditioning resolved the issue.
- 4. Misc:** We partnered with the ETHS Tech Ed Department to make a spinning stand for the Yarn & Stitch group. The Village has updated its COVID protocol. Southern Lakes Newspapers have given us permission to make our scanned copies of the *East Troy News* which end in 2000 available to patrons from our website outside of the library building.