

East Troy Lions Public Library

Board Meeting Minutes

August 8, 2023

1. **Call to Order:** President Murphy called the meeting to order at 2:02 pm.
2. **Roll Call:** Director Bartoli and Trustees Brobst, Consiglio, Gotz, Manschot, and Nugent were present.
Absent: Jones and Thomas
3. **Citizen Participation:** No citizen participation.
4. **Approval of Library Board Minutes:** Approval of Minutes dated July 11, 2023
Approved as presented.
5. **Representative Reports**
 - a. **Town of East Troy:** Meeting of Electors will be held on August 14, at 6:30 pm.
 - b. **Town of Troy:** Book Lake Park added inflatable water items. They will be cutting the milfoil from the lake and plan a geese round up for next year.
 - c. **Village of East Troy:** For his Eagle Scout badge, a Boy Scout presented plans for an Agility course to be constructed at the dog park. Approved a 3% wage increase.
 - d. **East Troy School Board:** The school district is searching for a new representative for the Library Board.
 - e. **Friends of the ETLPL:** Working on 4 or 5 raffle baskets for their fundraiser. Rehearsals for *Murder at the Pie Auction* are progressing.
 - f. **Prairie Lakes Library System (PLLS):** Director's meeting cancelled for August.
6. **Director's Report:**
 - a. **Library Expenditures Report - Money Collected - Library Financials (provided by the Village) - Library Statistics Report**
 - b. **Library Updates (Discussion): Programming Report - Staff Activity & News - Building Update - Misc. – See attachment**
7. **Unfinished Business:**
 - a. **Chair Lift (Discussion & Action):** Trustee Consiglio moved and Trustee Manschot seconded to table the chairlift project. Motion carried.
 - b. **Trustee Essentials Chapters 10 & 11 (Discussion):** Chapters focus on policy making and strategic planning.

8. New Business:

- a. Strategic Plan (Discussion & Action):** Trustee Consiglio moved and Trustee Nugent seconded to use WiLS to help in the strategic planning process. Funding projected for 2024 or from the fund balance if needed in the current year. Motion carried.
- b. 2024 Operating Budget (Discussion & Action):** Trustee Nugent moved and Trustee Consiglio seconded to increase wages by 3%, to increase training to \$500, and to decrease fine monies to \$3,000. Motion carried.

9. Library Board - Future Items: Library of Things Passes, Director Evaluation

10. Adjourn: President Murphy adjourned the meeting at 3:05 pm.

Next meeting: Tuesday, September 12, 2023

Respectfully Submitted,

Jackie Gotz, Secretary



East Troy Lions Public Library ~ 3094 Graydon Avenue ~ East Troy, WI 53120
262-642-6262 ~ et@easttroy.lib.wi.us

Date: August 8, 2023

To: ETLPL Board of Trustees

From: Tami Bartoli, Director

Re: Director's Report

- 1. Programming Information:** The reading portion of the SRP has ended. The last program will be Snake Discovery on August 7th. Usually July marks the end, but Snake Discovery was difficult to book. They are popular enough we expect a good turnout. Total attendance for the seven programs through July was 790 with the FFA petting zoo and the Pizza Party each reaching 150. All but two of the others exceeded 100 attendees. In 2022 we had 242 people sign up for the reading program. In 2023 that number was 325 including 52 adults and teens who turned in their grids and 123 children who completed the program by turning in their July grids. In total adults and teens read 420 books while children reported reading for 99,020 minutes. Four summer school teachers brought their classes to the library as well. A separate reading program was available for them with two prizes. About 60 students participated reading for 6,860 minutes in their classrooms. In July we offered one evening program: Learning with FFA: Beekeeping. This was the third time this year the FFA provided a program. This one had three people attend, but they were all interested in keeping bees. After the presentation they spent an hour on Q&A and sampling the honey. The Adult Book Club has enough new members that we were approached about dividing them into two groups. Beginning in September, the second group will be meeting at the library on the second Friday of the month.
- 2. Staff Activity:** Our summer volunteers have been shelf reading and cleaning. The current goal is to clean all the picture books before they go back to school. Ricky also cleaned the lower level's floors following the Pizza Party. We've been asked to accept another placement from the DVR. This young person would like experience shelving. We meet this week to go over the job which will include continuing the shelf reading and cleaning project as well as assisting Brandy with the heavier nonfiction materials. Bartoli visited the Lake Beulah's Yacht Club's

Lunch and Learn and presented on library programming and electronic resources.

3. **Misc:** Trustee Week is August 21-25. Once again, I will sign up for all the webinars and bring anything of particular interest to the Board.