

East Troy Lions Public Library

Board Meeting Minutes

November 14, 2023

1. **Call to Order:** President Murphy called the meeting to order at 4:14 pm.
2. **Roll Call:** Director Bartoli and Trustees Brobst, Friemoth, Gotz, Manschot, Trustee Consiglio attended via videoconference.
Absent: Thomas, Nugent
3. **Citizen Participation:** No citizen participation.
4. **Approval of Library Board Minutes:** Approval of Minutes dated October 10, 2023
Approved as presented.
5. **Representative Reports**
 - a. **Town of East Troy:** No report
 - b. **Town of Troy:** No report
 - c. **Village of East Troy:** No report
 - d. **East Troy School Board:** At Little Prairie 1st graders are reading Golden Archer nominated books. Second graders chose "Night Owl" as their choice. 5K -2nd grade are enjoying hands on puzzles, stacking cups and magna-tiles. At Prairie View, all grades are reading the 2024 Golden Archer nominee books. At the middle school and high school, students are busy reading for the Battle of the Books.
 - e. **Friends of the ETLPL:** The Friends feel they now have enough in place as far as membership and committees to meet quarterly so the next meeting will be in January. At this meeting they voted to donate \$350 toward the Winter Reading Program and recapped this fall's events. The number isn't finalized, but Murder at the Pie Auction raised roughly \$5,400.
 - f. **Prairie Lakes Library System (PLLS):** The System Board is working to finalize their 2024 budget. WiLS continues to help them create a strategic plan. In October the library directors were invited to a half day retreat to provide input. Their next step is to create a committee to identify re-occurring themes from the various stakeholder surveys. No decision has been made regarding a Youth Services hire. They are considering a 6-month LTE contract in the meanwhile. There is talk throughout pockets of the state about patron use of electronic resources. This is particularly sensitive with pay-per-use resources such as

Hoopla. Some patrons are gaming the system with cards from multiple libraries so they may access additional content.

6. Director's Report:

- a. Library Expenditures Report - Money Collected - Library Financials (provided by the Village) - Library Statistics Report**
- b. Library Updates (Discussion): Programming Report - Staff Activity & News - Building Update - Misc. – See attachment**

7. Unfinished Business:

- a. Trustee Essentials Chapter 15, 16 & 17 (Discussion):** Discussion of Library Board and the Public Records Law, Ethics and Conflicts of Interest, and Membership in the Library System
- b. Memorial for Nancy O'Connell (Discussion & Action):** Trustee Consiglio moved and Trustee Manschot seconded to approve the purchase of the Nancy O'Connell memorial bench.
- c. Director's Performance Review (Discussion & Action).**

Pursuant to Wis. Stat. 19.85(1)(c) the Library Board may go into closed session to discuss performance evaluation data for public employees and then move back into open session to complete the meeting.

Trustee Brobst moved and Trustee Manschot seconded to move into closed session at 5:10 pm,

Murphy-yes, Brobst-yes, Manschot-yes, Consiglio-yes, and Gotz-yes.

Motion Carried

Trustee Brobst moved and Trustee Manschot seconded to Reconvene to Open Session at 5:26 pm.

- 8. Library Board - Future Items:** Director to present personal goals for 2024, Update progress of the Strategic Plan Committee.
- 9. Adjourn:** President Murphy adjourned the meeting at 5:31 pm.

Next meeting: Tuesday, December 12, 2023

**Respectfully Submitted,
Jackie Gotz, Secretary**



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Date: November 14, 2023

To: ETLPL Board of Trustees

From: Tami Bartoli, Director

Re: Director's Report

- 1. Programming Information:** Learning with FFA: Container Gardens and Badger Aces had 11 and 10 attendees respectively. The Wisconsin Remembers exhibit had about 20 visits in the first week. It was kept an extra week as no other library had a reservation over Veteran's Day. Currently we are planning the Winter Reading Program, which will kick off with a card making and sing-a-long evening on Tuesday, December 5th.
- 2. Staff Activity:** We've been shifting responsibilities and books, both in Nancy's name. Anna has smoothly moved into Friday storytime while Jennifer has supervised Lego Club when people come. The books are being moved out of the Makerspace room and into the program space as part of the creation of Nancy's Nook and to make them more accessible. Our shelving intern from the DVR has been very helpful with this project.
- 3. Building Update:** The new furnaces are in place and been inspected. They came in under budget making it possible to purchase additional shelving this fiscal year. That unit should go in the Makerspace room for the DVDs and possibly audiobooks stored in the lower level thereby freeing shelves for books.