

East Troy Lions Public Library

Board Meeting Minutes

December 12, 2023

1. **Call to Order:** President Murphy called the meeting to order at 4:15 pm.
2. **Roll Call:** Director Bartoli and Trustees Brobst, Friemoth, Gotz, Manschot, Nugent, and Thomas were present. Trustee Consiglio attended via videoconference.
Absent: None
3. **Citizen Participation:** No citizen participation.
4. **Approval of Library Board Minutes:** Approval of Minutes dated November 14, 2023
Approved as amended.
5. **Representative Reports**
 - a. **Town of East Troy:** No report
 - b. **Town of Troy:** No report
 - c. **Village of East Troy:** Village budget passed.
 - d. **East Troy School Board:** Middle and High Schools started Battle of the Books.
Little Prairie students are learning about holiday practices.
 - e. **Friends of the ETLPL:** Met and sorted books donated by Bright Beginnings.
 - f. **Prairie Lakes Library System (PLLS):** The main topic of concern in the removal of access to SHARE Anywhere app, which will never work again.
Planned meetings for 2024.
6. **Director's Report:**
 - a. **Library Expenditures Report - Money Collected - Library Financials (provided by the Village) - Library Statistics Report**
 - b. **Library Updates (Discussion): Programming Report - Staff Activity & News - Building Update - Misc. – See attachment**
7. **Unfinished Business:**
 - a. **Trustee Essentials Chapter 18 &19 (Discussion):** Discussion of Library Board Appointments and Composition and Library Director Certification
 - b. **Strategic Plan Update (Discussion):** Lisa, Lloyd, Molly, and Director Bartoli met with WiLS on Zoom in November to discuss who, what, and why as the first step in strategic planning. The 2nd meeting looked at information gathering, the WiLS survey, and questions for the survey which will be administered the 2nd week of February.



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Date: December 12, 2023

To: ETLPL Board of Trustees

From: Tami Bartoli, Director

Re: Director's Report

- 1. Programming Information:** The Winter Reading Program sign up began on December 4th. Our Kickoff Sing-Along was the following night. We had 5 people and 6 Friends present. The Friends were there to help with the card making craft and sort a large donation of children's books they received from Bright Beginnings. The Veterans exhibit, Wisconsin Remembers, had approximately 40 visitors. We are still receiving thank you's from patrons for hosting it. The Wisconsin Veterans Museum has several similar traveling exhibits. We can make this an annual event.
- 2. Staff Activity:** Rearranging continues as always. Several of us have used our PTO, which has highlighted the need to hire additional staff. Staff have completed their self-evaluations. They will be meeting with me over the next week to complete the process.
- 3. Building Update:** New shelves have been installed in the former Maker Space room. They now house all the overflow DVDs and nonfiction audio CDs. We need additional shelving to move the fiction CDs to that room. There is money in the Capital Budget to cover this expense.
- 4. Misc:** Due to renovations at the Village Hall, the Park & Rec Department has asked about possibly using our space for some winter events. Nothing specific has been scheduled at this time. SHARE Anywhere, our mobile app, is now defunct. A disagreement between SirsiDynix, who owns the catalog, and the app developer resulted the later pulling the software controlling access. SirsiDynix is working to create a different app.