

Freedom Public Library Trustees Meeting

March 11, 2021

~~Draft~~ Minutes

In attendance via the Zoom digital conferencing platform:

Chuck Brooks, Chair; Maureen Elliott, Trustee; Paul Mathieu, Secretary; Ann Pierce, Trustee; Other attendees: Elizabeth Rhymer, Library Director; Robin Waters, general public

The board agrees that the meeting can be conducted by digital conferencing in accordance with NH RSA 91-A:2, III(b) and pursuant to NH Emergency Order #12 which references the Covid 19 pandemic. A quorum is established with four trustees in attendance by Zoom, as noted above.

Called to order at 3:05pm

In order to lighten Paul's load Ann will take minutes until he retires in June.

Today is a working meeting to welcome Robin Waters, who has been elected as a new Library Trustee; to prepare talking points for the Town Meeting of Saturday, March 13th; and to spend another half hour viewing the videoconference Terri Knowles produced on legal requirements of financial practices of New Hampshire public institutions like libraries.

Robin Waters was formally welcomed as a new Trustee. She will be sworn in when the requisite three days following the election have passed. She has agreed to be named Treasurer. Chuck moved to designate Robin Waters, in addition to Paul Mathieu and himself as approved signers for the Library's Northway accounts. Ann seconded the motion. It was agreed unanimously.

In anticipation of Saturday's Town Meeting there was a brief discussion of the Library budget as presented in the Town Report. Unexpended monies shall be returned to the town. Also, it was noted that budget numbers based on the 2020 budget figures were prepared prior to Covid necessitating changes to the Library operation. The increase in the budget request for 2021 is caused by a change in staffing in order to comply with best practices recommendations that volunteers no longer staff the front desk.

Elizabeth presented another half-hour video of an online conference by Terri Knowles on financial practices. The board informally agreed to finish viewing the presentation at the next meeting.

Paul left the meeting shortly before 4pm.

The next meeting date was set for March 18th at 3:00pm.

Adjourned at 4:14 pm on a motion by Brooks with a second by Elliot. Carried unanimously.

Respectfully submitted,