

G.A.R. Memorial Library Trustees Meeting Minutes  
 November 10, 2020, 7pm, Remote via GoToMeeting (COVID-19 quarantine)

Present: Wendy Reed, Fred Chanania, Amy Custance, Corinn Flaherty, Marcia Sellos-Moura, Tom Salvo, Heather Conner, Holly Cole

Absent: Sandra Nawrocki, Sherri Temple Pruyn

Recording Secretary: Amy Custance

Agenda Item	Outcome
Approve Outstanding Minutes	Fred moved to adopt the minutes with amendments and Marcia seconded. They were passed with a roll call vote by all but Amy who abstained because she wasn't present at the meeting.
Director's Update	<ul style="list-style-type: none"> <li>a. Corinn reported the library has been very busy in the last month and there is a lot of interest in the two upcoming programs for adults. Teen programs and storytimes are also going well.</li> <li>b. Corinn does not anticipated any staffing changes at this time but will continue to monitor the COVID numbers and will make changes if/when necessary.</li> <li>c. An Action Plan is usually based on a Strategic Plan but due to Covid our Strategic Plan had to be pushed out a year so Corinn was advised to use a previous plan and adjust it. Corinn went over the Action Plan with the Trustees and took suggestions from the group. Marcia and Heather both suggested as a community partnership in Goal 1, she reach out to the Senior Center. Tom requested that Corinn add the outdoor storyboard to Goal 2. He also suggested that the additional hotspots and increase in technical assistance be mentioned in Goal 4. Fred moved to approve the FY22 Action Plan with suggestions and Tom seconded. The motion passed unanimously.</li> </ul>
Discussion about the Board of Selectmen's concerns regarding library operations	<p>Wendy, Fred, and Corinn are going to meet with the Selectmen at the next BOS meeting. They asked for input from the other Trustees about what they wanted discussed. The points mentioned were:</p> <ul style="list-style-type: none"> <li>- How Covid has affected the staff and their tasks</li> <li>- All the work the staff needed to do to prepare for the new flooring</li> <li>- The calls they made to help out at the Senior Center</li> <li>- All that has been done in the last months to prepare and execute Curbside</li> </ul> <p>Corinn will send the report she created for the Trustees to the Selectmen and will have slides to present at the meeting.</p> <p>Wendy and Fred will talk about all the work that has been done in the last few months.</p>
Trustees-Friends-Director MOU	The Friends have been editing the MOU and will return the agreement with their edits in time for the December Trustees meeting.

Items not anticipated	There was a discussion about the Institution for Savings account and the Gift Account. Most found distinguishing them confusing and Wendy would like the accounting to be more transparent.
Civil War Display Case	Corinn ordered the new display case and it should be ready in 6-8 weeks.
Next meeting	The next meeting is scheduled for December 8 <sup>th</sup> .
Items Review of Action	<ul style="list-style-type: none"> <li>a. Corinn with make changes to the Action Plan.</li> <li>b. Wendy, Fred, and Corinn will work on the presentation to Selectmen.</li> <li>c. Wendy will follow up with Mike McCarron regarding where to file the personnel evaluations.</li> </ul>

Meeting Adjourned.

The Trustees next meeting is scheduled for December 10, 2020.