

G.A.R. Memorial Library Trustees Meeting Minutes
December 13, 2022, 6:30pm

Present: Fred Chanania, Marcia Sellos-Moura, Tom Salvo, Amy Custance, Laura Collins, Ashley Adams, Paula Breger, Sandra Nawrocki

Absent: Heather Conner, Corinn Flaherty

Recording Secretary: Laura Collins

Agenda Item	Outcome
Approve Outstanding Minutes	Tom moved to approve minutes from the November meeting as written, and Fred seconded. The vote was 7 approve, 0 oppose, 1 abstain (Marcia Sellos-Moura was absent from the November meeting). The minutes were approved.
Presentation by Scott Brown, Architect	As a result of further conversations and consideration, Scott Brown was not in attendance at the December 13 meeting. Fred presented reasons for the board not to take up the building addition project at this time as it is beyond the scope of the library's board. The board thanks Scott Brown for his interest and willingness to serve our library but we will not be moving forward with the project.
Director's Report	<ul style="list-style-type: none"> a. Corinn submitted a grant application to the Association for Rural & Small Libraries intended to help fund the pollinator garden planned for the back of the library property. b. The Mass State Historical Records Advisory Board received Corinn's letter of intent and invited her to apply for a Veterans' Heritage Grant, which is due January 8. This grant will be used for maintaining historical records. c. Elena Cordova from Myriad Consulting was on-site for one day. A final plan is forthcoming at the end of December or early January. d. Kelly Scott has joined Cable Advisory Committee, hoping to bring video recording and editing equipment and skills to teens. e. FY24 Action Plan was submitted to MBLC and approved. f. Fall State Aid came in and amounted to \$5240.10; a second award is forthcoming in the spring.
FY24 Budget Discussion	<ul style="list-style-type: none"> a. Though the budget is not yet finalized, there will be very minimal increase for FY24. Further discussion will take place at the January meeting.
Items Not Reasonably Anticipated	<ul style="list-style-type: none"> a. The library staff wrote their portions of the annual report. Fred wrote the short portion from the Board. Corinn's update to the finances is forthcoming. b. Next month's agenda will include a budget and annual report meeting. Materials to come well in advance for the board's review. c. The Board discussed appropriate and allowable Christmas gifts for the library staff. Fred will talk with Corinn and find out an acceptable plan for sharing gifts with the staff. d. Fred moved to approve up to \$50 per staff member for a Christmas gift for the staff in some acceptable manner; Marcia seconded. The vote was 8 approve, 0 oppose; the motion passed unanimously.
Next meeting	The next meeting is scheduled for January 10 at 6:30pm via Zoom.

Meeting Adjourned at 6:59 pm.

The Trustees' next meeting is scheduled for January 10, 2022 via Zoom.