

G.A.R. Memorial Library Trustees Meeting Minutes
 December 14, 2021, 7:10pm, Remote via Zoom

Present: Fred Chanania, Amy Custance, Corinn Flaherty, Marcia Sellos-Mauro, Tom Salvo, Paula Breger, Sandra Nawrocki, Heather Conner, Laura Collins

Recording Secretary: Amy Custance

Agenda Item	Outcome
Approve Outstanding Minutes	Amy moved to adopt the November 9th minutes and Sandy seconded. They were approved with a roll call vote by all except Marcia who abstained because she wasn't present at the November meeting.
Director's Report	<ul style="list-style-type: none"> a. Circulation is up over FY20. There are not as many patrons physically coming into the library but more items are being checked out. b. MBLC certified us and sent the first State Aid award check. c. The Storywalk is up and Corinn is planning a ribbon cutting ceremony when it officially opens. She was very appreciative of all the work Brian put into this project.
Library Budget for FY22	Due to underfunding for staffing, reduced hours and increased closures are a possibility in the remainder of FY22. To rectify the situation the Trustees will be asking for additional staffing. Fred showed a slide presentation highlighting the need for more staffing. It compared statistics of other libraries of our size including circulation and staffing. The Trustees felt the deficit would best be resolved with the addition of one full time equivalent position. Fred moved that the Trustees vote to support the budget with an additional position split three ways and Sandy seconded. It was approved unanimously with a roll call vote.
Annual Town Report	Fred presented the Trustee portion of the Annual Town Report and asked for comments. There were no addition comments so Marcia moved to accept our section of the Town Report that Fred presented. Fred seconded and it was approved unanimously with a roll call vote.
Status of Interim Trustee Opening	Fred moved that the Trustees recommend Ashley Adams to fill the position vacated by Sherri Temple Pruyn to the Select Board. Paula seconded and it was approved unanimously with a roll call vote. The Trustees will meet jointly with the Select Board remotely on December 20th at 7:00 to make the official recommendation and to vote on the appointment.
Gove Scholarship	The Gove's told Corinn that they were not interested in the scholarship idea and suggested instead that the Trustees plant a tree in her name. Fred will look into getting a tree and Sandy will look into getting a plaque made and a stone to mount it on.
Library Holiday Hours	The Library will be closed December 24th, 25th, 27th, 31st and January 1st. This is consistent with other Town offices.
Update on Old Town Hall	There is no change on this item. Fred will get in touch with the architect and let the Trustees know future details.
Items Not Anticipated	<ul style="list-style-type: none"> • Corinn would like to meet with Paula and Heather in January to get started on the survey for the Strategic Plan.

	<ul style="list-style-type: none"> • Tom showed another way to present the budget material with fewer graphs. Fred motioned for the Trustees to form a sub-committee to prepare budget materials and Marcia seconded. it was approved unanimously with a roll call vote. • Fred moved for \$350.00 be taken out of the gift fund account to get Jabberwocky gift cards for the staff. Tom seconded and it was approved unanimously with a roll call vote.
Next meeting	The next meeting is scheduled for January 11th.
Items Review of Action	<ol style="list-style-type: none"> a. Fred will refine the budget presentation. b. Fred will look into getting a tree in remembrance of Kay Gove. c. Sandy will look for a plaque and stand for the tree dedication. d. Corinn, Paula, and Heather will meet about the electronic survey. e. Corinn, Fred, Marcia, and Laura will meet to prepare budget materials. f. Amy will go to Jabberwocky to get the gift cards and then will deliver them to Corinn and the staff.

Meeting Adjourned at 8:25pm.
The Trustees next meeting is scheduled for January 11, 2021.