

G.A.R. Memorial Library Trustees Meeting Minutes
 March 9, 2021, 7pm, Remote via Zoom (COVID-19 quarantine)

Present: Wendy Reed, Fred Chanania, Amy Custance, Corinn Flaherty, Marcia Sellos-Moura, Tom Salvo, Sherri Temple Pruyn, Holly Cole

Absent: Sandra Nawrocki, Heather Conner

Recording Secretary: Amy Custance

Agenda Item	Outcome
Approve Outstanding Minutes	Tom made a motion to approve the February minutes which Wendy seconded. They were passed with a roll call vote by Wendy, Tom, and Marcia and all others abstained because they were not present at the February meeting.
Director's Update	<ul style="list-style-type: none"> a. Corinn submitted the budget to Angus but has not heard back from him. b. The newest laptop that was purchased with funds from the CARES Act, is not working and MVLC is going to try and replace it with something comparable since their tech person is unable to repair it. c. Lighting in the Children's Room is complete. The staff is split on if more lighting is needed. They will decide if we need 2 more can lights once we are open at night again. Tom offered to get a National Grid contact to come out to look at the current lighting. d. Corinn is in talks with the local cable channel about filming programs held at the library. It is common practice for libraries now and she would have to get permission from the participants. She's had some information gathering discussions with Kevin Bowe about the matter. e. Digitization of 2 bound books of Annual reports is completed and searchable. Corinn is going to get a quote to possibly digitize the West Newbury News, which the library has copies of going back to the 1890's, as well as a scrapbook. She is also going to look into getting Mike McCarron's electronic Annual Reports put on the library's site so they can be more easily searched. It was suggested that we also look at what other towns have chosen to digitize. The digitization will be announced in the upcoming newsletter. f. Tom brought up that there are grants available for "Town Memory" programs. Corinn mentioned that there might be military grants available for our G.A.R. military collection.
Friends of the Library activities	The Friends of the Library have a new President. She has put a survey out and is going to share the results with Corinn.
Storywalk	Brian can make the Storywalk removable. Corinn has sent emails to both the company and the Planning Board and has not heard back from either.
Public Input on Reopening	Angus received a complaint about the library not being open. Corinn has also been in touch with another patron who inquired. Wendy suggested looking at the reopening plan again and take into account vaccinations. Fred brought up variants and suggested we hold off. Corinn would like all staff vaccinated and having limits on visiting set before patrons are allowed back in the building.

Material Selection Policy	Corinn created a policy and form to use if materials are challenged. Tom suggested adding Library of Things or non-book items to the policy.
Items Not Anticipated in Advance	<p>Amy brought up landscaping and asked if we would want to go with the same landscapers. It will be voted on at the next meeting.</p> <p>On Friday, April 30th, Fred is going to set up a table in front of the library with the Tree Committee to hand out saplings.</p>
Next meeting	The next meeting is scheduled for April 13th.
Items Review of Action	<ul style="list-style-type: none"> a. Tom will get National Grid contact information to Corinn. b. Corinn will research putting Mike McCarron's Annual Reports on the library site. c. Corinn will look at the reopening plan and update with vaccinations. She will also reach out to Angus about the Town Office's plan to reopen. d. Everyone will review the reopening plan and we will discuss it at the next meeting. e. All should also review the Materials Selection Policy and be prepared to vote on it at the next meeting. f. Tom will forward grant information to Kevin Bowe.

Meeting Adjourned at 8:00.
The Trustees next meeting is scheduled for April 13, 2021.