

G.A.R. Memorial Library Trustees Meeting Minutes
 April 11, 2023, 6:45pm, Zoom

Present: Fred Chanania, Marcia Sellos-Moura, Tom Salvo, Amy Custance, Laura Collins, Paula Breger, Ashley Serveiss, Heather Conner, Sandy Nawrocki, Corinn Flaherty
 Recording Secretary: Laura Collins

Agenda Item	Outcome
Approve Outstanding Minutes	Fred moved to approve the March minutes with one edit to Ashley Serveiss's name. Marcia seconded. Tom abstained from voting because he was partially absent from the March meeting; the minutes were unanimously approved.
Director's Report	<ul style="list-style-type: none"> a. MVLC conducted a cybersecurity audit of all their libraries; two representatives from the Town offices attended the meeting for our library. The library is incorporated into the town's cybersecurity insurance policy. MVLC will hold trainings for library staff about cybersecurity later this year, and will provide templates for the library to produce a written cybersecurity policy. b. Corinn noted that the front door lock was broken, and Brian has repaired it. The staff also has additional access through the courtyard door. c. Chess club has been a popular addition to library programming. d. The Friends of the Library book sale brought in \$3700. e. All Library Trustees need to take the updated Ethics test; the link will be distributed after the May election.
Fin Com Budget Meeting Update	<ul style="list-style-type: none"> a. Marcia, Amy, Corinn, and Fred attended at the FinCom meeting in March. b. FinCom opposed offering the two Library Assistants an hourly raise, primarily to follow the Select Board policy to await future reconsideration of grade levels. The Library Board agreed not to put a hold on the library budget item at town meeting; instead, Fred will make a statement in favor of awarding step increases to long-term library employees when appropriate.
Technology Request Update	<ul style="list-style-type: none"> a. Corinn and the staff completed an update to the technology list. They would like to update to the children's room Awe station and possibly add two catalog computers, one for the adult room and one for the children's room. They are creating a timeline to replace the existing computers in the building. They have also created a Library of Things wish list. b. Fred asked if any hard drives or staff computers needed to be updated; Corinn noted that, in the future, a plan will be in place to systematically replace hard drives and staff computers but did not have a plan prepared as of yet.
Items Not Reasonably Anticipated	<ul style="list-style-type: none"> a. Amy got an estimate from Peter Dryden for garden maintenance; Peter estimated \$2500 but Amy proposed approving up to \$3000. b. Fred moved to approve spending up to \$3000 from the Trustees Gift Fund for garden maintenance and to hire Peter Dryden as proposed; Amy seconded. The motion was unanimously approved. c. Tom notes that the Trustees Gift Fund balance is \$11,000, so the garden expenditure will be covered. d. Heather Conner said goodbye to the Board, which thanked Heather for her years of service. e. Marcia noted that in the next meeting, Trustees officer positions should be elected. Fred asked that anyone who is interested in a Trustees officer role email him before the May meeting.

	f. The Town election is scheduled for May 1.
Next meeting	The next meeting is scheduled for May 9 at 6:30pm at the G.A.R. Memorial Library; it will be an in-person meeting.

Meeting Adjourned at 7:53 pm.
The Trustees' next meeting is scheduled for May 9, 2023, at 6:30pm at the G.A.R. Memorial Library.