

**G.A.R. Memorial Library Trustees Meeting Minutes  
May 11, 2021, 7:00pm, Remote via Zoom (COVID-19 quarantine)**

Present: Fred Chanania, Amy Custance, Corinn Flaherty, Marcia Sellos-Moura, Tom Salvo, Sherri Temple Pruy, Paula Breger, Sandra Nawrocki, Heather Conner

Recording Secretary: Amy Custance

Agenda Item	Outcome
Approve Outstanding Minutes	<p>Tom motioned to amend the agenda to include approving the outstanding minutes and Fred seconded. The motion was approved unanimously with a roll call vote.</p> <p>Tom moved to adopt the April minutes as amended and Fred seconded. The minutes were approved unanimously with a roll call vote.</p>
Election Results	<p>Fred welcomed our newest Trustee, Paula Breger. Corinn had approached Ashley Adam's about filling Wendy Reed's seat which is now vacant but unfortunately she has moved out of town. Corinn will talk to Mike McCarron to see who has run for the Board in the past and see if we might find a replacement that way. She also knows of a couple of patrons that are very involved with the library that might be interested.</p>
Officers for the Coming Year	<p>Per discussions on officers for the coming year, Fred will be Chair, Marcia will be Vice-Chair, Tom will be Treasurer, Amy will be Recording Secretary, and Sandy will be Corresponding Secretary. Amy motioned to accept the slate of nominations and Fred seconded. It was approved unanimously with a roll call vote.</p> <p>Going forward Fred will send documents to Corinn to be put in the Dropbox but will also include all documents in emails as well.</p>
Director's Update	<p>a. The library opened to the public yesterday and it was a great success. Patrons indicated they wanted more hours and the staff is comfortable with that. This week the library will be open to the public Monday 10:00-7:00 and Wednesday 10:00-4:00. Next week Corinn would like to increase it to Monday 10:00-7:00 and Tuesday, Wednesday, and Thursday 10:00-4:00. The week after that she would like to increase the hours again to be open two nights to accommodate families after school and patrons that work during the day. The hours that week and going forward will be Monday and Tuesday 10:00-8:00 and Wednesday and Thursday 10:00-4:00. Staffing would be stretched too thin to be open a third night. She and Kate also feel that two families could be in the Children's Room at the same time and still maintain social distancing and would like to increase the original plan to reflect that. She also said she and the staff would be comfortable having more patrons in the library at one time. Fred made the motion to approve opening the library with the schedule Corinn proposed and increasing the number of families in the children's room to two as well as allowing Corinn to use her discretion to</p>

	<p>increase the overall number of patrons in the building at one time. Tom seconded and it was approved unanimously.</p> <ul style="list-style-type: none"> <li>b. The Hotspots are being replaced after a recall because they are a fire hazard.</li> <li>c. Kate would like to do outdoor Storytimes and get hula hoops for the kids to sit in to insure social distancing.</li> <li>d. Corinn would like to rehang the art and maps that were taken down when the interior of the library was painted. She would also like to get the historical town photo framed and hung as discussed last winter, along with the WN Community photo from the Bicentennial. The Trustees approved to pay for the framing of the historic pictures at a previous meeting Pre-COVID.</li> <li>e. Corinn replaced old chairs that they have been using for programming with lightweight folding chairs.</li> <li>f. Some of the groups have asked if they could meet outside so Corinn would like to buy some lighter weight Adirondack chairs that they could use. They would be easy to move and the money to purchase them would come out of State Funds.</li> </ul>
<p>Storywalk Location</p>	<p>The Storywalk was approved by the Planning Board. Corinn had the idea of putting it at another location like Action Cove to give the library a presence elsewhere in town. Fred suggested the possibility of having it in two locations, the library and another location. Corinn will discuss the matter with Wayne and report back to the group at the next meeting.</p>
<p>Digitization Progress</p>	<p>Corinn sent all of the issues of the WN News to Advantage Preservation for digitization. She also sent the yearbook collection and 8 audio tape recordings of WN history to be digitized. The Local History page is still in process, but is public now on the website.</p>
<p>Library of Things</p>	<p>The Friends of the Library have agreed to pay for snowshoes (in various sizes), a bird watching kit and a telescope for the Library of Things.</p>
<p>Display Case</p>	<p>The display case delivery was delayed again. They were not able to get the hardware and glass in time. Corinn is waiting on a new delivery date.</p>
<p>Items Not Anticipated in Advance</p>	<p>Heather asked if we could meet in person outside and we agreed to consider it when the Adirondack chairs become available.</p> <p>Angus asked Corinn about putting a lawn sign on the grounds for the Town Cultural Committee. Fred felt only library related signs would be appropriate. Tom attended the Selectman meeting last night and reported that they don't allow signs on any town building sites. It was decided that we would need to see if there was a town policy on the matter before we would be comfortable making a decision.</p>

	<p>Tom noted that we would have to change the signatory on the banking accounts from Wendy to Marcia.</p> <p>Marcia suggested that it would be good to get Terry to attend a meeting to give us a report on accounts since it has been more than a year. Tom is going to see if he could attend one of the meetings in the fall.</p>
<p>Next meeting</p>	<p>The next meeting is scheduled for June 8th.</p>
<p>Review of Action Items</p>	<ul style="list-style-type: none"> <li>a. Amy will make grammatical corrections to the April minutes and send them to Corinn so she can put them in the Dropbox.</li> <li>b. Corinn will talk to Mike McCarron about who has run for the Board in the past and might be interested in filling the vacant seat.</li> <li>c. Corinn will purchase more chairs for outside.</li> <li>d. Corinn will discuss having a Storywalk somewhere else in town with Wayne and report back to the group at the next meeting.</li> <li>e. Corinn will ask Angus if the town has a Lawn Sign policy in place.</li> <li>f. Corinn will send out a reminder to all the Trustees who still have to complete the Ethics Exam.</li> <li>g. Corinn will fix the issues with Dropbox and send a new link to all the Trustees.</li> <li>h. Tom will get the necessary paperwork to change the signatory from Wendy to Marcia.</li> <li>i. Tom will check with Terry about coming to a meeting in the fall to update the Trustees.</li> </ul>

Meeting Adjourned at approximately 8:15 PM.  
The Trustees next meeting is scheduled for June 8, 2021.