

G.A.R. Memorial Library Trustees Meeting Minutes
 August 9, 2022, 6:30pm

Present: Fred Chanania, Marcia Sellos-Maura, Paula Breger, Amy Custance, Corinn Flaherty, Ashley Adams, Laura Collins, Heather Conner, Tom Salvo
 Absent: Sandra Nawrocki
 Recording Secretary: Laura Collins

Agenda Item	Outcome
Approve Outstanding Minutes	Fred moved to approve minutes from the May meeting, and Marcia seconded. The vote was 8 approve, 0 oppose. The minutes were unanimously approved.
Director's Report	<ul style="list-style-type: none"> a. An electrician added outlets at circulation, upstairs, and near the back computers. b. The library is now open on Saturdays from 9a-1p year-round, and M, T, and W evenings until 7p. c. Summer reading ends August 11, with a total of 885 submissions so far. d. Corinn arranged with the Town Clerk to hold early voting at the library on four different dates in summer and fall 2022. e. West Newbury Wild & Native group plans to plant a pollinator garden in the back corner of the library property. Marcia noted that the break in the fence is used by younger patrons from Albion Lane, and should not be blocked by the new plantings. f. The front door lock may need to be replaced. Corinn will also receive keys from Wayne and Brian to at least one other door in the building. g. Corinn has begun the ARIS report, which is due on August 26. h. Peter Dryden replaced the azaleas with hydrangeas and hostas, which look nice and are thriving despite the heat. i. The downstairs bathrooms need to be painted. j. Circulation is doing well: 2022 circulation is the highest since FY 2016.
New Hire—status	<ul style="list-style-type: none"> a. Kelly Scott, the new Youth Services Librarian, started work and is fitting in well. b. Hannah Boone is still working at the library until she finds a permanent job in Boston. c. The new 10-hour position will need to be recruited and hired soon. Corinn notes that position will cover every Saturday plus one night a week. d. The wage and salary study is still forthcoming from the town. Corinn will post the new 10-hour position once she receives information from that study.
Strategic Plan Draft Review	<ul style="list-style-type: none"> a. Paula volunteered to copyedit the final document. b. Fred suggested adding a title page before the mission statement on page 13. c. Tom noted that on page 4, the sentence about FTE is unclear and needs a language change. d. The final strategic plan is due October 1.

Items Not Reasonably Anticipated	<ul style="list-style-type: none"> a. Marcia requested that Corinn send a link to the state ethics information and test. b. Corinn noted that the humidifier has been fixed, and that the cleaning crew and schedule are working well.
Next meeting	The next meeting is scheduled for September 13 at 6:30pm at the library.
Items Review of Action	<ul style="list-style-type: none"> a. Corinn will send a link to the ethics test to all Trustees. b. Corinn will find out when the final Strategic Plan is due, and make edits to the Strategic Plan.

Meeting Adjourned at 7:04 pm.

The Trustees next meeting is scheduled for September 13, 2022.