

G.A.R. Memorial Library Trustees Meeting Minutes
 January 14, 2020, 7 pm, G.A.R. Library

Present: Pam Atwood, Amy Custance, Corinn Flaherty, Sandra Capo, Holly Cole, Fred Chanania, Sherri Temple Pruyn, Wendy Reed, Tom Salvo

Absent: Marcia Sellos-Moura

Recording Secretary: Pam Atwood

Agenda Item	Outcome
Approval of Outstanding Minutes	Sandra made a motion to accept the December 2019 minutes. Fred seconded, all approved except Wendy and Tom who abstained since they were absent.
Director's Update	<p>Corinn is having 5 computers replaced for a cost of \$3139. They are outdated and have security concerns. MVLC will install them in the next few months. Angus sent out budget information, which is due by January 31.</p> <p>Corinn has spoken with Wayne regarding the carpets. He agrees they need to be replaced. If the Trustees ask the town for the funds to replace, Wayne says it will be a few years before it is completed. Wayne received an estimate for \$45,000 but it is unclear exactly which rooms/areas this would entail. Corinn will clarify with Wayne as well as find out who paid for the carpets last time they were replaced. Fred made a motion, Sandra seconded, a placeholder for town meeting for \$45,000 for carpet replacement. The motion was approved by all except Sherri.</p> <p>Corinn has some upcoming programming, including a make your own terrarium on March 28, various local author visits and an Arbor Day program.</p>
Discuss and Approve FY21 Budget	Corinn is asking for one 10 hour position just to add some flexibility in the schedule. There is a .13% decrease for the FY21 budget due to the difference in the director's salary. Sandra made a motion to accept the budget requests of \$363,342 as presented. Wendy seconded, all approved.
Review and Re-approve Existing Policies	The Trustees need to review the policies for lending to out of town residents who have a decertified library, facilities use and deed of gifts. Corinn will forward any proposed changes to these policies to the Trustees for review at the February meeting.
Update on Library Cleaning	The budget for regular cleaning of the library will go into Wayne's DPW budget. There is a Yogiboo in the library that smells like mold/mildew that Corinn was planning to throw away. Wendy volunteered to take it and try to clean it since they are supposed to be mold/mildew proof.
Review Action Items	Corinn will clarify which rooms/areas would be re-carpeted with the \$45,000 estimate Wayne received. Corinn is going to forward policies that the Trustees need to review before the February meeting. Wendy will try to clean the Yogiboo.

Meeting Adjourned.

The Trustees next meeting is scheduled for February 11, 2020.