

## G.A.R. Library Trustees Meeting Minutes

6 February 2018

7:00 PM; G.A.R. Library

**Present:** Susan Babb, Sandra Capo, Fred Chanania, Wendy Reed, Amy Custance, Ginger Selman, Ann Dooley

**Absent:** Pam Atwood, Marcia Sellos-Moura

**Recording Secretary:** Holly Cole

Agenda Item	Outcome
1. Approval of January 2017 Meeting Minutes	1. Meeting Minutes approved.
2. Director's Update <ol style="list-style-type: none"><li>a. Approval of new warrants</li><li>b. Operational and Financial updates</li><li>c. Approval of Social Media Policy</li><li>d. Discussion of library closings</li></ol>	<ol style="list-style-type: none"><li>a. Warrants approved.</li><li>b. Susan's updates are as follows:<ul style="list-style-type: none"><li>o Circulation increased in the month of January.</li><li>o Susan had conversation with Andy Gould who called to discuss that 80% of expenses were spent and Susan responded by explaining that account included the MVLC membership paid at the beginning of the fiscal year.</li><li>o Susan discussed an incident that involved a prescription medicine left in a bookmark inside a returned book. Police were involved and it was resolved.</li><li>o Some discussion on the display case that is in consideration prior to the Bicentennial.</li></ul></li><li>c. Unanimously approved.</li><li>d. Selectman had noted that though the Library Trustees can vote to close the library, as was done for 11/11, 11/22, 12/23, 12/26, the director can't approve pay for days that are not part of the Town personnel policy holidays. If there is an act of nature then this</li></ol>

	works differently. Marcia spoke with Mike McCarron regarding this matter and he suggested she further the conversation with Joe Anderson. Marcia will report back to the Trustees at the next meeting.
3. Update on Trustees positions up for re-election at next Town election	3. Trustees up for re-election include: Holly, Amy, Ginger. Susan reminded that they must have papers by March 14 and turned in with 22 signatures by March 19.
4. Discussion of Trustees By-Laws Updates	4 Fred worked on By-laws revisions to include an updated policy on Trustee meeting attendance. There was some discussion regarding this and the Trustees agreed to table any decisions until the March meeting.
5. Update on partnership with Friends of the Library	5 Susan attended the Friends meeting. Brought a few questions to the Trustees and will further the discussion with the Friends at their next meeting.
6. Update on Bicentennial Celebration activities	6 There will be a meeting to discuss ideas for the Bicentennial. Fred will follow-up regarding the funding that will come through the Bicentennial Fund Committee.
7. Review of Action Items	1. Susan to look into other town closures. 2. Amy will speak with Marcia regarding a question on the Financial Update that Fred had a question on. 3. Susan to work with Amy Friend on choosing a display case that will fit the needs of the Bicentennial and beyond.
8. Adjournment	

Our next regularly scheduled meeting is set for: Tuesday, March 06, 2018 at 7PM.