



Gilford Town Hall: 47 Cherry Valley Rd., Gilford, NH
Phone: (603) 527-4700 **Fax:** (603) 527-4711

Gilford Public Library Board of Trustees
Minutes of the July 12, 2023 Meeting

Attending: Katherine Dormody, Alexis Jackson, Thom Francoeur, Mike Marshall, Diane Tinkham, and Peter Ellis.

Chair Alexis Jackson called the meeting to order at 10:00.

Minutes

Peter moved to accept the minutes from the June Trustee meeting with a minor amendment, Thom seconded, and all voted in favor.

Public Comment

There were no public comments submitted.

Reports

Circulation – The Library has been very busy- 10,840 check outs, there were 8315 times people came in the library, 950 unique borrowers overall, and 269 unique borrowers on Overdrive- which was 15% of total circulation.

Programs - Over 100 people participated in the Summer Reading Kickoff event even though it was the first sunny day that week. Storytime with Eugene the guinea pig had more than 50 attendees. We discussed the possibility of getting a camera stationed in the Storytime Room.

Budget – Mike reported that we're on schedule and we are pacing out the expenditures.

Volunteers – We had 233 volunteer hours last month from 26 people. The volunteers helping at the Summer Reading Kickoff were critical to its successful organization.

Treasurer – Mike reported that deposits exceed our expenses this month. Many passports are being processed which is a good form of income.

Old Business

- A. Friends – Diane is attending the July meeting. The primary topic will be Old Home Day Pie and Book Sales. The Book Sale Room is still in the process of reorganizing the space.
- B. Security Alarm – We're waiting to hear back on scheduling work.
- C. Belknap Landscaping Proposal – We're waiting to hear back on scheduling work.

- D. HUB- There have been problems with the Town's ability to get this newsletter out in a timely fashion. Katherine and Arielle are reevaluating the project.
- E. Narcan- We are going to get Narcan available at the Library and the staff will learn how to administer it.

New Business

- A. Building Maintenance Update – The carpets are going to be cleaned and the power washing will be done to the exterior of the building. The electronic “Events” display is working well in the lobby.
- B. Mobile Meeting Room – Katherine expressed the need for additional small group and individual meeting spaces in the library. There are many more requests to use a space than we have available for use. Katherine passed out information on Zenbooths which are free standing privacy booths. We are going to make the request to the Friends to ask them to finance the purchase of two Zenbooths, one single and one double.
- C. Policy Reviews
The following three policies were reviewed with minor changes recommended. Peter moved to accept the policies as modified, Thom seconded, all voted in favor.
- Interlibrary Loan
 - Computer Use
 - Meeting Room Policy
- D. Social Media Post – Alexis reported on seeing a Social Media post that criticized a book that is available in the Children's Room. We discussed the ALA approach to the Freedom to Read.
- E. Walking Tour of Gilford Village – Thom participated in the Library's Walking Tour led by Molly Harper. It was well-attended and the booklet the staff made is excellent.
- F. Farm Share “Policy”- The word “policy” should be removed from last month's minutes. We discussed who will be picking up the weekly Farm Shares that were given to the staff as a gift from the Trustees.

Peter Moved to adjourn, Mike seconded, all in favor. Chair Alexis called the meeting adjourned at 11:25.

The next regular meeting is scheduled for August 9, 2023, at 10:00 am.

Respectfully submitted,
Diane Tinkham