



Gilford Town Hall: 47 Cherry Valley Rd., Gilford, NH
Phone: (603) 527-4700 **Fax:** (603) 527-4711

Gilford Public Library Board of Trustees
Minutes of the May 10, 2023 Meeting

Attending: Katherine Dormody, Alexis Jackson, Mike Marshall, Diane Tinkham, and Peter Ellis. Unable to attend: Thom Francoeur

Chair Alexis Jackson called the meeting to order at 10:00.

Minutes

Peter moved to accept the minutes from the April Trustee meeting, Mike seconded and all voted in favor.

Public Comment

There were no public comments submitted.

Reports

Circulation

It was a very busy month with foot traffic up 17% for the month. The total circulation (8228 checkouts) and the number of unique borrowers (740 people) were both up 9% from last year. The Children's numbers were up as were the Young Adult's.

Programs

We had several great programs that were very successful with over 100 people attending. The highest number of attendees included Vegetable Gardening and Unsinkable Leadership Estate Planning for adults, Early Release Dirt Cake for teens and Touch-a-Truck days for children. We look forward to co-sponsoring with the Historical Society and Gilford Parks and Recreation in the near future.

Budget

There was no discussion.

Volunteers

The Library was included in the 7th Grade Clean-Up Earth Day activity projects. They picked up garbage around the outside of the building. Summer volunteers are beginning to return.

Treasurer

Money deposited /expended was down significantly because of the grant we were using.

Old Business

A. Friends

The Friends gave a large donation of \$4775 for Summer Reading programming and a few other items. The Friends' store is being remodeled.

B. Earth Day

High bush blueberry bushes were planted by the Belknap County Coop Extension.

C. National Library Week

School vacation Week was the same week which contributed to even greater participation than usual. The Adult program punch cards were not as successful and those extra prizes will be used for the Summer Reading Program.

D. NHLTA

Alexis and Diane reported on the May 9 Conference that focused on the "Three Freedoms" –Freedom of Expression, Freedom of Access, and Freedom From Surveillance. Book challenges, meeting room use, and the importance of having policies in place were also discussed.

New Business

A. Belknap Landscaping Proposal

Peter made a motion to replace the outdoor stairs provided it's within the \$15,000 quote from Belknap Landscaping, Mike seconded, all voted in favor.

B. NHLA

Three of the staff, Patty, Hayden and Arielle, participated in this event on May 4-5th in Meredith.

C. Security Alarm

There was a safety discussion to consider installing a panic alarm for staff access.

D. Summer Reading

Katherine passed out calendars that explained the many upcoming programs for the summer. A summer pre-school and camp program will be bringing children to the Library on an unscheduled basis.

E. Wireless Printing

The library purchased a new app call Princh that will allow for more seamless wireless printing. Mike explained about the QR code that is connected to the printer.

F. Policy Reviews

The following three policies were reviewed with minor changes recommended. Diane moved to accept the policies as modified, Mike seconded, all voted in favor.

- Reserves/Requests
- Claims Returned/Never Had
- Lost or Damaged Materials

G. Personnel

At 11:11 Mike moved to leave public session to go into exec session, Peter seconded, all voted in favor. There was discussion concerning a new summer hire and other updates. Mike made a motion to hire the person Katherine recommends,

Peter seconded, all voted in favor. At 11:21 Mike voted to go back into public session and adjourn the meeting, Peter seconded, all voted in favor. At 11:25 Chair Alexis adjourned the meeting.

The next regular meeting is scheduled for June 14, 2023, at 10:00 am.

Respectfully submitted,
Diane Tinkham