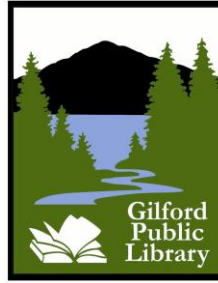


31 Potter Hill Road
Gilford, New Hampshire
03249



603-524-6042
603-524-1218 Fax
www.gilfordlibrary.org

HELP WANTED CHILDREN'S LIBRARY ASSISTANT Part-time

The Library is seeking a half-time library assistant to join our Children's Room team. The Children's Library Assistant is an enthusiastic and dedicated individual with genuine interest in engaging and inspiring youth and their caregivers. This position requires an excellent understanding of children's developmental needs and abilities as well as some knowledge of library services, principles, practices and procedures. Hours will be mostly in the mornings but the ability to work one Saturday a month is also required.

RESPONSIBILITIES

- Assisting patrons in readers' advisory and locating materials
- Planning, organizing, and implementing interesting programs and events for children
- Monitoring and evaluating children's collections and assisting with collection development
- Developing promotional materials for children's programs

REQUIREMENTS: Bachelor's degree and recent experience working with children. Excellent communications and customer service skills. Ability to utilize social media platforms for library and programming promotion. Ability to engage, read aloud and sing to children and their caregivers in an entertaining manner. Should be self-motivated and able to work with limited supervision in a busy environment.

SALARY: Starting hourly rate from \$14.25 to \$15.86 depending on qualifications and experience.

APPLICATION DETAILS: The position is open until filled. Please email letter of interest and resume to Katherine Dormody, Library Director, at Katherine@gilfordlibrary.org