



Gilford Town Hall: 47 Cherry Valley Rd., Gilford, NH
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Gilford Public Library Board of Trustees
Minutes of the January 12, 2022 Meeting
DRAFT

Attending: Katherine Dormody, Betty Tidd, Peter Ellis, Diane Tinkham, Alexis Jackson, and Mike Marshall

A public hearing scheduled to discuss a \$16,642 grant from the Institute for Museum and Library Services Grants to States program was opened at 1000 by chair Betty Tidd. There were no public attendees. The hearing was closed at 1005 by chair Betty Tidd. The funds will be used to work with Gilford Neighbors, a newly incorporated NH non-profit and Partnership for Public health, to establish a older adult outreach and service programs.

The regular meeting was called to order at 10:07 am by chair, Betty Tidd.

Minutes of the November 10, 2021, meeting were approved, Peter moved to accept, Diane seconded, all in favor. Minutes of the December 8, 2021, meeting were approved. Peter moved to accept, Mike seconded, all in favor.

Reports

Circulation and Programs

Circulation of materials was down slightly from last December. However, many more people used the building and other services. Nineteen new borrowers signed up and 660 people took part in in-person programs. Computers and our Wifi network were used 748 times in December. Ninety-three people came to events or meetings sponsored by outside groups.

Volunteers

We had 192 hours of volunteer time.

Door Count

Door count was up 67 percent over last December.

Old Business

- A. Friends Schedule - membership is still coming in, they have canceled their January meeting.
- B. Grant - Received approval from Governor's Council, we will start publicizing.

- C. Garage Repairs - cleanup is the next step and we will need to rent a storage box. We discussed dates for the cleaning and decided to wait until warmer weather. The contractor has a 5-week lead time.
- D. Review Personnel Policy. Diane moved to accept, Peter seconded, all in favor. Also reviewed the new Town Wage Scale. Peter moved to accept, Mike seconded, all in favor.
- E. Fines - the forgiving of fines has been going well, however the staff has noticed it doesn't work for certain collections such as short-loan books or literacy kits. After discussion we decided to leave fines as they are but place a cap of \$10 on any one card. Mike moved to accept, Peter seconded, all in favor.
- F. Budget – Katherine hadn't received reports from the town at the time of the meeting. However, Katherine and Mike shared that we are on target for the year. We discussed increasing Hoopla from \$400 to \$500. Mike moved to increase Hoopla by \$100, Betty seconded, all in favor. We reviewed the 2021 Non-Appropriated report.

New Business

- A. Annual Report – Katherine has created an interesting, easy to read report. We agreed to add photos.
- B. Reporting on Library Programs - the State Library is changing what they are asking for so the reports for 2022 will be a little different.
- C. Reading Challenge - staff members have requested to take part in the Reading Challenge this year.
- D. Personnel - Change of Status Watson, Dicker-Hendricks.
- E. Filing period for Trustees opens January 19. Both Mike and Alexis indicated they will file for another term.
- F. Modifications to the town website need to be made to update employee names and duties and 2022 meeting dates. Alexis will provide information to Chrissy Blood.

Move to adjourn at 11:47 by Peter, seconded by Mike, all in favor.

Our next meeting will be February 9, 2022, at 10:00 am.

Respectfully submitted,

Alexis Jackson