



Gilford Town Hall: 47 Cherry Valley Rd., Gilford, NH
Phone: (603) 527-4700 **Fax:** (603) 527-4711

Gilford Public Library Board of Trustees
Minutes of the September 14, 2022 Meeting
DRAFT

Attending: Katherine Dormody, Betty Tidd, Peter Ellis, Mike Marshall, Diane Tinkham, and Alexis Jackson/

The meeting was called to order by Chair, Betty Tidd at 10:00 a.m.

Minutes

The minutes of the August 10, 2022 meeting were discussed and a motion to accept with a minor spelling correction was made by Peter, seconded by Mike and unanimously approved by roll call.

Public Comment

None

Reports

Circulation

Circulation of the total amount of materials is a little lower than last year; however, the number of unique borrowers was slightly higher again; 956 this year, up from 927 last year. We registered 49 new borrowers in August, up from 34 last August. Electronic usage was pretty similar to last year except Advantage titles which more than doubled due to an ability to make a homepage for our library and advertise the titles. Most of the adult collections were up significantly with adult fiction coming in at 1052 titles circulating in August, the highest circulated collection in the library.

Programs

Programs and groups have had steady attendance through the end of August. The best attended adult program was the Discover Live- Portugal, and for kids was the Summer Reading Finale.

Volunteers

We had 217.5 volunteer hours last month from 30 people. The extra communication from bi-monthly newsletters has been well received. It certainly helped when we were looking for extra help for the Friends at Old Home Day. Arielle and Patty are organizing the annual appreciation to be held on September 28.

Old Business

- A. Friends Schedule and update - Old Home Day was a very successful fundraiser for the Friends, despite a downpour right before sales on Friday. They are planning a social event next month.
- B. Generator - we are still working on getting a number of estimates.

- C. Summer Reading - we had a total of 393 participants this year, 119 adults, 58 teens, and 216 kids. Most were actively participating and our completion rate was more than triple the number last year.
- D. HVAC- we are still waiting on answers to some of our questions on the software upgrade. Katherine will be following up.
- E. ARSL Conference- begins 9/14. Arielle and Jill are attending.

New Business

- A. Review of Policies - Confidentiality of Library Records one minor correction made to add Library Director to 2nd paragraph. Gift Policy had no changes. Reconsideration of Library Materials had minor word and capitalization changes. And Collection Development needed minor capitalization changes. After review Diane moved to accept the policies and Peter seconded. Accepted by roll call.
- B. Budget – Katherine is preparing for the budget meetings. A meeting was scheduled for 10 am on October 5 to work on 2023. Scott Dunn has prepared the personnel section. The 2022 shows four fulltime. Part time hours have gone from 84 to 104. The 2023 will have four full time, and 70 part time hours. We cut one part time position.
- C. Little Free Libraries – After discussion about the beach little free library a decision was made to rework the current structure and have a smaller version for 2023.
- D. Selectmen Update – Katherine will attend the meeting on September 14 at 7pm.
- E. Personnel - Alexis moved to go into non-public session, Peter seconded, all voted in favor by roll call.

Peter moved to adjourn the regular meeting at 11:56, Diane seconded. Accepted by roll call.

The next regular meeting is scheduled for October 11, 2022, at 10:00 am.

Respectfully submitted

Alexis Jackson



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Gilford Public Library Board of Trustees
Minutes of the September 14, 2022 Executive Session

Attending: Betty Tidd, Peter Ellis, Alexis Jackson, Mike Marshall and Diane Tinkham.

Executive Session started at 11:20.

Katherine provided the Trustees with a self evaluation. After review and discussion, we felt she fit in the Exceptional and Exemplary category and will recommend a 3.5 percent increase. We continue to appreciate her leadership. Peter moved to adjourn the non-public session at 11:55, Mike seconded. Accepted by roll call.

Executive Session closed at 11:55.

Respectfully submitted,

Alexis Jackson